

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.
(760) 943-3501 FAX

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

THURSDAY, JUNE 7, 2007
6:30PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (760 943-3501 Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

AGENDA

THURSDAY, JUNE 7, 2007
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS (Items 1 – 6)

- 1. Call to Order; Public Comments Regarding Closed Session Items6:00 PM
- 2. **Closed Session** **6:05 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / Classified School Employees Association
 - C. To conference with legal counsel to discuss current or potential litigation
- 3. **Regular Meeting / Open Session****6:30 PM**
- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the May 17, 2007 Board Workshop and Regular Board Meetings, as shown in the attached supplements.

NON-ACTION ITEMS (Items 7 – 11)

Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board Member and the Superintendent along with the agenda.

- 7. Student Board Member Reports
- 8. Board Member Reports
- 9. Superintendent’s Reports, Briefings and Legislative Updates Peggy Lynch, Ed.D.
- 10. Torrey Pines High School Update Brett Killeen, Principal
- 11. DELAC Update / Report..... Albert Martin, Director, Curriculum and Instruction

CONSENT AGENDA ITEMS (Items 12 – 16)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

- 12. **SUPERINTENDENT**
 - A. Acceptance of Gifts and Donations, as shown in the attached supplement.
 - B. Approval of Field Trips as shown in the attached supplement.

- C. Approval of the California Interscholarship Federation Request for Continuing Membership and Agreement to Conditions Membership, as shown in the attached supplement

13. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Approval of Certificated Personnel Report, as shown in the attached supplement.
- 2. Approval of Classified Personnel Report, as shown in the attached supplement.

14. EDUCATIONAL SERVICES

A. APPROVAL OF CBET 2007-08 APPLICATION

- 1. Approve the Community-Based English Tutoring (CBET) Program Application for Fiscal Year 2007-08, as shown in the attached supplement.

B. APPROVAL OF COMMUNITY GRANT / CITY OF ENCINITAS

- 1. Approve the submittal of an application for Community Grant Funding with the City of Encinitas for Language Lab Supplementation Project for the Adult Education program, as shown in the attached supplement.

C. APPROVAL OF ADULT SCHOOL TUITION FEES, BOARD POLICY REVISION, #6392 – *TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL*

- 1. Approve the proposed Board Policy Revision #6392, *Tuition and Fees for Students Attending Adult School*, as shown in the attached supplement.

15. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

- 1. Devereux Texas Treatment Network, during the period May 9, 2007 through June 30, 2007.

16. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

- 1. Murdoch Walrath & Holmes to provide advocacy and consulting services for the District, during the period July 1, 2007 through June 30, 2008, for an amount not to

exceed \$30,000.00, to be expended from General Fund 03-00, General Fund/Restricted 06-00, and Capital Facilities Fund 25-18.

2. Mark Bergstrasser to provide consultation regarding the District's student information system, during the period June 8, 2007 through June 30, 2008, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.
3. MTGL, Inc. to provide special DSA testing and inspection services for the Torrey Pines High School Bldg B HVAC Upgrades, during the period June 8, 2007 through July 15, 2007, for an amount not to exceed \$3,000.00, to be expended from Deferred Maintenance Fund 14-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. City of Encinitas to provide two school resource officers at the San Dieguito High School Academy, Sunset High School, Diegueno Middle School, and Oak Crest Middle School campuses during the 2007-2008 school year including summer school, for an amount of \$156,041.00, to be expended from the General Fund/Restricted 06-00.
2. Goldfield Stage & Co., North County Student Transportation, Sundance Stage Lines, Inc., San Diego Scenic Tours, and Certified Transportation to extend extra curricular transportation services, during the period July 1, 2007 through June 30, 2008, with all companies requesting up to a 5% increase on certain services, and no other changes in the terms and conditions of the contracts.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Hollandia Dairy for Dairy Supplies B2007-22, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
2. All American Plastics & Packaging for Paper Supplies B2007-23, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
3. US Foodservice Joseph Webb Division for Grocery Supplies B2007-25, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
4. Mear Construction, Inc. for the Campus Painting at San Dieguito Academy project B2007-15, for an amount of \$70,000.00, to be expended from the Deferred Maintenance Fund 14-00.
5. Commercial & Industrial Roofing Company, Inc. for the Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project B2007-16, for an amount of \$253,771.00, to be expended from the Deferred Maintenance Fund 14-00.

D. APPROVAL OF CHANGE ORDERS

Approve Change Order Number 1 to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Siemens Building Technologies, Inc. for additional A/C units and added energy management conservation system (EMCS) for the Torrey Pines High School Bldg. B West A/C Retrofit & ECMS and Bldg. E A/C Installation – Phase II project, for an amount of \$59,370.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Kimmel Construction for an additional time filling fueling station for the Relocate CNG Fueling Station at the SDUHSD Transportation Facility project, for an amount of \$1,675.94, to be expended from the Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant.

E. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

ROLL CALL VOTE FOR CONSENT AGENDA..... (Items 11 – 16)

<u>Board Members</u>	<u>Student Advisory Board Members</u>
_____ Dalessandro	_____ Jackie Brabyn, LCC
_____ Friedman	_____ Caylee Falvo, Sunset
_____ Groth	_____ Kelly Kean, CCA
_____ Hergesheimer	_____ Kiran Natarajan, TPHS
_____ Rich	_____ Hilary Ross, SDA

DISCUSSION / ACTION ITEMS..... (Item 17 - 18)

17. APPROVAL OF NAMING OF FACILITY / TORREY PINES HIGH SCHOOL STADIUM
Approve the re-naming of the Falcon Stadium at Torrey Pines High School to be the “Ed Burke Field at Falcon Stadium”.
Motion by _____, second by _____, to approve the re-naming of the Falcon Stadium at Torrey Pines High School as shown.
18. ADOPTION OF RESOLUTION – H.R. 648, NO CHILD LEFT BEHIND FEDERAL IMPROVEMENT ACT
Adopt a resolution in support of H.R. 648, a draft legislation to improve the *No Child Left Behind* Federal Act of 2001.
Motion by _____, second by _____, to adopt the Resolution regarding NCLB improvements, as shown in the attached supplement.

INFORMATION ITEMS..... (Items 19 - 33)

19. Business Services Update Steve Ma, Associate Superintendent
20. Educational Services Update Rick Schmitt, Associate Superintendent
21. Human Resources Update Terry King, Associate Superintendent
22. Board Policy Revision Proposal, First Read, Policy #2000, *Concepts and Roles in Administration*, as shown in the attached supplement

23. Board Policy Revision Proposal, First Read, Policy #9200, *Limits of Board Members' Authority*, as shown in the attached supplement
24. Board Policy Revision Proposal, First Read, Policy #4232, *Classified Substitutes*, as shown in the attached supplement
25. Board Policy Revision Proposal, First Read, Policy #4216.3-37.1, *Interpreter for the Hearing Impaired*, as shown in the attached supplement
26. Visual Performing Arts Textbook Adoption, First Read..... Rick Schmitt
27. Relocatables Move from LCC to SDA..... Steve Ma
28. 2007-08 Tentative Budget..... Steve Ma
29. Public Comments
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
30. Future Agenda Items
31. Adjournment to Closed Session (if scheduled)

CLOSED SESSION (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
32. Report from Closed Session (if required)
 33. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **June 26, 2007, (Tuesday), at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

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Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES EDUCATIONAL SERVICES BOARD WORKSHOP

THURSDAY, MAY 17, 2007

THURSDAY, MAY 17, 2007
4:00 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Board of Trustees of the San Dieguito Union High School District met in an Educational Services Board Workshop on Thursday, May 17, 2007, at 4:00 PM.

ATTENDANCE

Board of Trustees

All members of the Board of Trustees were present.
Student Advisory Board Members were not required to attend this workshop.

Administrators / SDUHSD Staff Members Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Steve Levy, Coordinator, Pupil Services
Anna Pedroza, Principal, Earl Warren Middle School
Randa Fast-Medley, School Counselor
Peggy Walker, Grant Writer

INFORMATION ITEMS

1. CALL TO ORDER

Board President, Deanna Rich, called the meeting to order at 4:02 PM.

2. EARL WARREN MIDDLE SCHOOL UPDATE, 2007 / 2008

Anna Pedroza, Principal of Earl Warren Middle School, presented the Board with an update of the school, beginning with an explanation of the school's preliminary vision. She also gave updates on current and projected enrollment; a summary of communication tools being implemented to keep parents and families informed; descriptions of new course offerings for the fall; revisions to the bell schedule; a transportation update; and anticipated next steps for ongoing recruitment of new families moving into the Carmel Valley area.

3. GRADUATION REQUIREMENTS PLANNING, 2008 / 2009

- o **PE / Health – Rick Schmitt**

Mr. Rick Schmitt, Associate Superintendent of Educational Services, gave an update on proposed graduation requirements for 2008 – 09, which are being driven by new college admission guidelines. These changes

have caused school districts to look into ways to expand Career and Technical Education (CTE) opportunities for students.

One approach to creating more opportunities for CTE would be to offer an Integrated Health / PE course, (currently being piloted at Canyon Crest Academy), which would allow students to meet the California Health requirements as part of their *Year One General PE Program*.

The recommendation to the Board was to consider making two graduation requirement policy changes for 2008 – 09. They are as follows:

- 1) To increase the CTE / Practical Art graduation requirement from five to ten credits
- 2) To eliminate the 5-credit health graduation requirement and place the health standards into the Integrated Health / PE course

San Dieguito Academy, La Costa Canyon and Torrey Pines High School have built Integrated Health / PE sections into their master schedules for 07 / 08, in preparation for a full transition into this new course for the Fall of 2008. A formal proposal will be submitted to the Board some time in the Fall of 2007.

o **Career Technical Education – Steve Levy**

Pupil Services Coordinator, Mr. Steve Levy, presented a CTE Initiative Review for 2006 – 07. He outlined CTE State Adoptions and described the State (Hancock Legislation) and Federal (Perkins Legislation) adopted Bills in 2006, regarding CTE.

He informed the Board of five CTE grants that have been written and approved for a combined total of over \$290,000 and explained in detail the purpose and allocation of each grant. He also presented a list of eight additional grants that have been written and are awaiting approval, for a combined total of over \$4,237,000.

Additional details included updates on the Regional Occupation Program (ROP), the Science/Mathematics, Engineering Academy, Research, & Technology Labs (*SMART Labs*), middle school curriculum, and next steps for 2007 – 08.

4. STRATEGIC PLAN UPDATE AND FEEDBACK

Mr. Rick Schmitt reviewed Strategic Plan priorities for the upcoming year and received recommendations from the Board for changes on the areas of academic excellence, student connection, character and staff development, integrated technology, and communication. He also presented an overview of the Strategic Plan Calendar for 2007 – 08, beginning with a Strategic Planning Team meeting scheduled for June 5, 2007. School counselor, Randa Fast-Medley assisted with this presentation and will be providing the Board with a list of the suggested recommendations in the near future.

Mr. Schmitt also gave an update on the progress of the Strategic Plan for the current year.

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**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING
THURSDAY, MAY 17, 2007**

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments(Agenda Item 1)
There were no comments from the public presented.
2. **CLOSED SESSION**(Agenda Item 2)
President Deanna Rich called the meeting to order at 6:03 PM on Thursday, May 17, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / CSEA
 - C. Consideration and/or deliberation of student discipline matters (1 case)
 - D. Current or potential litigation matters (2 cases)

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board of Trustees were in attendance.

Student Advisory Board Members in attendance were Caylee Calvo from Sunset High School, Kiran Natarajan from Torrey Pines High School and Hilary Ross from San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
David Bevilacqua, Executive Director, Finance
Michael Taylor, Director, Finance
Becky Banning, Recording Secretary

3. Reconvene / Call to Order (Agenda Item 3)

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Deanna Rich.

4. Salute to Flag(Agenda Item 4)
Caylee Falvo led the salute to the flag.

5. Report Out of Closed Session.....(Agenda Item 5)
The Board deliberated and took action to approve readmission of Student # 490532.
Motion unanimously carried.

6. Approval of Minutes(Agenda Item 6)
It was moved by Ms. Groth and seconded by Ms. Friedman that the Minutes of the May 3, 2007 Regular Board Meeting be approved.
Motion unanimously carried.

NON-ACTION ITEMS (AGENDA ITEMS 7 - 10)

7. Student Board Member Reports(Agenda Item 7)
All students present reported on current events and pending activities at their respective schools.

8. Board Member Reports(Agenda Item 8)
Ms. Groth reported her attendance at an Adapted PE activity at Earl Warren Middle School and her attendance at a NCCSE budget meeting.
Ms. Dalessandro reported on her attendance at the Crystal Apple Awards sponsored by a local religious organization, where eight teachers from the school district were recognized. She commended the organization for its presentation.
Ms. Hergesheimer reported on her participation at a district-sponsored marketing workshop; a retirement celebration event honoring Transportation Director, Anni Mallison; and a sports competition event between Torrey Pines and La Costa Canyon High Schools.
Ms. Rich also reported on her participation at the district-sponsored marketing workshop, and a site visitation to Torrey Pines High School.

9. Superintendent's Reports, Briefings and Legislative Updates(Agenda Item 9)
Dr. Lynch thanked the Board of Trustees on behalf of all site administrators and staff, for their frequent site visitations; presented calendar updates and reminded the Board of upcoming activities, including promotion and graduation ceremonies at the various sites. She commended La Costa Canyon for receiving Distinguished School Recognition, and informed the Board that LCC would be recognized for their accomplishment at a pending event at Disneyland.

10. School or Department Update.....(Agenda Item 10)
There was no update presented at this meeting.

CONSENT AGENDA ITEMS.....(Agenda Items 11 – 14)

It was moved by Ms. Groth and seconded by Student Board Member, Kiran Natarajan, that all Consent Agenda Items 11 – 14 (listed below), be approved as written.

Motion unanimously carried.

11. SUPERINTENDENT

- A. Acceptance of Gifts and Donations, as shown
- B. Approval of Field Trips (none to report)

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Approval of Certificated Personnel Report, as shown.
- 2. Approval of Classified Personnel Report, as shown.

13. EDUCATIONAL SERVICES

A. APPROVAL OF PROPOSAL FOR SCIENCE TEXTBOOK ADOPTION

Approve the Science Textbook Adoption as listed.

14. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

- 1. Betzi Roe to create choreography for student dancers at La Costa Canyon High School, during the period May 1, 2007 through June 30, 2007, for an amount not to exceed \$500.00, to be expended from the General Fund 03-00.
- 2. Pinnacle Innovations, LLC to provide web page maintenance for the San Dieguito Union High School District web page, during the period May 1, 2007 through June 30, 2007, with a provision to extend one additional month per District's request, at the rate of \$250.00 per month, to be expended from the General Fund 03-00.
- 3. Katharion to provide district wide managed anti-spam and/or anti-virus services, during the period June 1, 2007 through May 31, 2008, with a provision to renew for an additional one year period upon mutual agreement, for an amount not to exceed \$6,910.20, to be expended from the General Fund 03-00.
- 4. DecisionInsite, LLC to provide community demographic analysis and enrollment projection services for use in budget planning, facilities planning, program planning, staff planning, strategic planning, and school configuration planning, during the period May 18, 2007 through May 17, 2010, for an amount not to exceed \$23,245.00 per year, to be expended from the Capital Facilities Fund 25-19, Mello Roos Funds, and possible reimbursement from the North City West Joint Powers Agency.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. School Wise Press to provide the addition of Spanish versions of a school accountability report card (SARC) for Sunset High School and Oak Crest Middle School, for an amount not to exceed \$1,921.00, to be expended from the General Fund 03-00.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Blair Rasmussen Construction for the Refurbish Bldg B Restrooms at Torrey Pines High School project B2007-17, for an amount of \$93,700.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Blair Rasmussen Construction for the Relocate Textbook Room at Torrey Pines High School project B2007-18, for an amount of \$203,400.00, to be expended from the Capital Facilities Fund 25-19.
3. Blair Rasmussen Construction for the Science Classroom Conversion at Oak Crest Middle School project B2007-19, for an amount of \$280,300.00, to be expended from Mello Roos Funds.
4. Blair Rasmussen Construction for the Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, for an amount of \$208,000.00, to be expended from the Capital Facilities Fund 25-19.
5. D.A.D. Asphalt, Inc. for the Asphalt/Paving Services – District Wide unit cost contract B2007-21, during the period June 1, 2007 through May 31, 2008, with options to renew two additional one-year periods, at the unit prices listed on the attachment.

D. APPROVAL OF CONTRACTS

Approve entering into two contracts with Roesling Nakamura Terada Architects, Inc. for Architectural/Engineering Services for the proposed Earl Warren Middle School Modernization project and Sunset High School/North Coast Alternative High School Modernization project, for an amount of \$268,740.00 and \$82,494.00, respectively, plus reimbursable expenses, to be expended from the Capital Facilities Fund 25-19, State School Facility Fund 35-00 and Mello Roos Funds.

E. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS.....(Agenda Items 15 – 19)

15. ADOPTION OF 2006-07 SPRING REVISION DISTRICT BUDGET
It was moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, to adopt the 2006-07 Spring Revision District Budget, as shown. ***Motion unanimously carried.***
16. 2007-08 TENTATIVE GENERAL FUND BUDGET
The Board received detailed information about the 2007-08 Tentative General Fund Budget. Executive Director of Finance, Mr. David Bevilacqua, gave the presentation.
17. APPROVAL OF 2008/09 AND 2009/10 INSTRUCTIONAL CALENDARS
It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to approve the 2008/09 and 2009/10 Instructional Calendars as shown. ***Motion unanimously carried.***
18. APPROVAL OF MODIFIED PASSING CAHSEE SCORES FOR CLASS OF 2007
It was moved by Ms. Hergesheimer, seconded by Student Board Member, Kiran Natarajan, to approve the modified CAHSEE passing scores as shown. ***Motion unanimously carried.***
19. ADOPTION OF RESOLUTIONS TO DEDICATE INTEREST IN REAL PROPERTY / CITY OF ENCINITAS / SAN DIEGO GAS & ELECTRIC
 - A. PUBLIC HEARING
 - B. ADOPTION OF RESOLUTION / CITY OF ENCINITAS
It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt the Resolution Dedicating an Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as described in the attached supplement. ***Motion unanimously carried.***
 - C. PUBLIC HEARING
 - D. ADOPTION OF RESOLUTION / SAN DIEGO GAS & ELECTRIC
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the Resolution Dedicating an Interest in Real Property to San Diego Gas & Electric over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as described in the attached supplement. ***Motion unanimously carried.***

INFORMATION ITEMS.....(Agenda Items 20 - 28)

20. Business Services Update – Steve Ma, Associate Superintendent
There were no further items reported.
21. Educational Services Update – Rick Schmitt, Associate Superintendent
There were no further items reported.
22. Human Resources Update – Terry King, Associate Superintendent
Ms. King thanked the Board of Trustees for attending the recent *Employee Recognition Ceremony* at the Lomas Santa Fe Country Club, a district-sponsored event held annually to recognize all district and site employees of the year, retiring employees and employees receiving recognition for years of service.

- 23. Board Policy Revision Proposal, First Read, Policy # 6392, *Tuition and Fees for Students Attending Adult Education* Rick Schmitt

This Board Policy Revision Proposal was presented for first reading and will be resubmitted for Board approval on June 7, 2007.

- 24. Public Comments

Four community members addressed the Board regarding their opposition of a recent decision by the district to eliminate the librarian position at Canyon Crest Academy. Mr. Ken Victor, Ms. Beverly Victor, Dr. Adele Josepho, and CCA student, Roxanne Powell, requested that the Board reinstate the position.

- 25. Future Agenda Items - There were no further items to discuss.
- 26. Adjournment to Closed Session (if scheduled) – The Board adjourned to Closed Session at 7:45 PM.
- 27. Report from Closed Session – There was no report out of Closed Session
- 28. Adjournment of Meeting – There being no further business, the meeting was adjourned at 8:00 PM.

Joyce Dalessandro, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent / Secretary

_____/_____/_____
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 31, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED AND SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

PL/bb

AGENDA ITEM 12A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 31, 2007

BOARD MEETING DATE: June 7, 2007

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

FUNDING SOURCE:

As listed on attached report.

PL/bb

AGENDA ITEM 12B

**FIELD TRIP REPORT
SDUHSD BOARD MEETING
June 7, 2007**

Item 12-B

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	St	Loss of Class Time	* \$ Cost
06/23/07 - 06/27/07	TPHS	Ortiz-Davis	Staci	TP Academic Team	5	2	Panasonic Academic Challenge Tournament	Orlando	FL	N/A	N/A
08/06/08 - 08/08/07	SDA	Keillor	Rod	ASB	30	7+	Leadership Retreat for ASB class	Palm Springs	CA	N/A	N/A
09/14/07 - 09/17/07	LCC	McDougall	Pat	Girls Varsity Volleyball	12	1	Tournament	Huntington Beach	CA	2 classes	N/A
09/27/07 - 09/30/07	TPHS	Thorne	Brent	Cross Country Team	16	6+	Compete in Stanford CC Invitational	Palo Alto	CA	1 Day	N/A

* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 31, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL OF CALIFORNIA
INTERSCHOLASTIC FEDERATION
- SAN DIEGO SECTION / CONTINUING
MEMBERSHIP AGREEMENT

EXECUTIVE SUMMARY

The attached agreement is for annual renewal purposes of the District's application for voluntary membership in the California Interscholastic Federation – San Diego Section. CIF requires that participating districts submit renewals annually in order for schools to participate in athletic competitions.

RECOMMENDATION:

The administration recommends that the Board approve the contract as shown.

FUNDING SOURCE:

N/A

AGENDA ITEM 12C

CALIFORNIA INTERSCHOLASTIC FEDERATION – SAN DIEGO SECTION
Request for Continuing Membership and Agreement to Conditions of Membership

DUE ON OR BEFORE AUGUST 1 EACH SCHOOL YEAR

The superintendent and board of trustees of the school district/private school identified below renew its application for voluntary membership in the California Interscholastic Federation – San Diego Section (CIFSDS) and affirm and agree as follows:

1. That membership in the CIFSDS is voluntary and conditioned upon actual compliance with the conditions of membership as set forth at Article 2 Section 22 of the State CIF Constitution and Bylaws and the CIFSDS application for membership;
2. That the superintendent, board of trustees and each school in the district accept and adopt the “Sixteen Principles of Pursuing Victory with Honor” as operating principles;
3. That membership in the CIFSDS is a privilege, not a right;
4. That student participation in interscholastic athletics is a privilege, not a right;
5. That participation by member schools in the CIFSDS playoffs is a privilege, not a right;
6. That the CIFSDS will adopt bylaws, policies and procedures in accordance with its governance and will enforce those bylaws, policies and procedures consistently and in accordance with the operating principles;
7. That the superintendent, board of trustees, each school in the district **and its employees, to include but not limited to, its coaches, volunteers, team attendants or the like, and booster organizations** for each school will abide by the decisions of the CIFSDS and seek redress of any grievance only through the adopted procedures of the CIFSDS;
8. That the superintendent, board of trustees, school administration, and coaches (**including booster organizations and team attendants and volunteers**) of each school in the district will not take an adverse position to the CIFSDS at any time; or encourage, expressly or impliedly, that a party take any adverse action against the CIFSDS; or benefit from any adverse decision imposed on the CIFSDS that contravenes a bylaw, or the spirit of a bylaw, adopted by the membership;
9. That a failure by the district, site administration or coaching staff to abide by the current rules, regulations or decisions of the CIF or CIFSDS may cause the school district or one of its schools to be subject to discipline up to and including exclusion from membership in the CIFSDS.

AGREED AND ACCEPTED:

School District

Date: _____

Reviewed by Governing Board

Date: _____

Signature of Superintendent

Print name of Superintendent

• Return to: CIFSDS: 6401 Linda Vista Road, Room 504; San Diego, CA 92111; Attn: Compliance
(forms/complianceformfordistricts.doc)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM 13

ITEM 13A-1

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Lisa Callender**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
2. **Sharon Dasho**, 100% Temporary Teacher Semester I/2007-08 school year, effective 8/20/07 through 1/25/08; Assignment reduced to 67% Temporary Teacher Semester II/2007-08, effective 1/28/08 through 6/12/08.
3. **John Donahoe**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
4. **Lauren Dowell**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/12/08.
5. **Lauren Gahagan**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
6. **Masayo Isogai**, 67% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
7. **Keith Jones**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
8. **Ashley Moritz**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/12/08.
9. **Whitney Myers**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
10. **Trisha Traughber**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
11. **Angela VanLier**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
12. **Erica Williams**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.
13. **Kendall Younglund**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/12/08.

Retired Certificated Employee Rehired on a Temporary Contract for the 2007-08 school year, effective 7/01/07 through 6/30/08, as follows:

1. **David Jones** - 20% Teacher

Leave of Absence

1. **Beverly Fruto**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/12/08.
2. **AnneMarie Godfrey**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/12/08.

3. **Shanon Hoskins**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/12/08.
4. **Tracy Yates**, Teacher, 100% Unpaid Leave of Absence for the 1st Quarter of the 2007-08 school year, effective 8/20/07 through 10/30/07.

Resignation

1. **Michele Brown**, Teacher, resignation from employment, effective 6/15/07.
2. **Pin Chen**, Teacher, resignation from employment, effective 6/15/07.
3. **Judith Hague**, Teacher, resignation for retirement purposes, effective 6/30/07.
4. **Jeanne Jennings**, Teacher, resignation for retirement purposes, effective 6/15/07.
5. **David Jones**, Teacher, resignation for retirement purposes, effective 6/15/07.
6. **Stephanie Lomax**, Teacher, resignation from employment, effective 6/15/07.
7. **Nicole Winfield**, Teacher, resignation from employment, effective 5/24/07.

dr
6/07/07
certbdagenda

ITEM 13A-2

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Barranco, Elizabeth**, Secretary, effective 6/22/07- 8/3/07
2. **Bray, Anna**, Nutrition Services Assistant I, effective 5/15/07
3. **Capurso, Mercedes**, Instructional Assistant-Bilingual, effective 7/16/07- 8/3/07
4. **Carrino, Kathryn**, Nutrition Services Assistant I, effective 5/16/07
5. **Corella, Olga**, Instructional Assistant-Bilingual, effective 6/22/07 - 8/3/07
6. **Cummings, Mary Ellen**, Secretary, effective 6/22/07 - 8/3/07
7. **Flores-Cisneros, Alicia**, Instructional Assistant-Bilingual, effective 7/16/07 - 8/3/07
8. **Gandola, Renee**, Nutrition Services Assistant I, effective 5/14/07
9. **Gutierrez, Hector**, Instructional Assistant, effective 6/22/07 - 8/3/07
10. **Healy, Mona**, Administrative Secretary, effective 7/16/07 - 8/3/07
11. **Hendricks, Amy**, Instructional Assistant-Bilingual, effective 6/22/07 - 8/3/07
12. **Howe, Leann**, Secretary, effective 7/16/07 - 8/3/07
13. **Nunez, Missy**, Administrative Secretary, effective 6/21/07 - 7/13/07
14. **Ramirez, Monica**, Administrative Secretary, effective 6/21/07 - 8/3/07
15. **Robertson, Judy**, Secretary, effective 6/22/07 - 8/3/07
16. **Secretst, Lauri**, Secretary, effective 6/22/07 - 7/13/07
17. **Stroesser, Cynthia**, Instructional Assistant, effective 6/22/07 - 8/3/07
18. **Warren, Holly**, Instructional Assistant-Bilingual, effective 6/22/07 - 7/13/07

The following employees have been hired to work summer school effective 6/22/07 - 8/3/07 as Instructional Assistants (Severely Handicapped –SH) and Instructional Assistant (Non-Severely Handicapped-NSH):

<u>Arechiga, Al</u> , SH	<u>Morton, Chris</u> , NSH	<u>Shull, Maureen</u> , SH
<u>Bottomley, Susan</u> , NSH	<u>Nocito, Jason</u> , SH	<u>Shultz, Jan</u> , SH
<u>Dupree, Janine</u> , SH	<u>Olson, Karen</u> , NSH	<u>Vijoe, Massie</u> , SH
<u>Jones, Michael</u> , SH	<u>Raymond, Jackie</u> , NSH	

Change in Assignment

1. **Smith, Michael**, from 75% Interpreter for the Hearing Impaired to 81.25%, effective 5/7/07

Resignation

1. **Spiegel, Diane**, Administrative Assistant-High School, resigning for the purpose of retirement effective 7/7/07

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Rick Schmitt
Associate Superintendent

SUBMITTED BY: Peggy Lynch
Superintendent

SUBJECT: Community-Based English Tutoring Program

EXECUTIVE SUMMARY

The SDUHSD Adult Education Program needs Board approval to apply to the California Department of Education (CDE) for up to \$20,000 for 2007-08 to support adult literacy for English learners. These CDE funds will be used to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to English learners Kindergarten through grade twelve.

RECOMMENDATION:

It is recommended that the Board approve the CBET Application to the CDE.

FUNDING SOURCE:

State funding.

California Department of Education

Language Policy and Leadership Office

Community-Based English Tutoring Program Application Form, Fiscal Year 2007-08

Submission Postmark Deadline: June 1, 2007

Please complete the following information to request Community-Based English Tutoring (CBET) program funds:

Local Educational Agency (LEA) Information

Name of LEA San Dieguito Adult School County/District Code 37168346
Charter School No. _____

Mailing Address 710 Encinitas Blvd

City Encinitas State CA Zip Code 92024

Program Contact Person Name Denise Stanley

Title/Office Principal

Telephone Number (760) 753-7073 x340 FAX Number (760) 436-8376

E-mail Address denise.stanley@sduhsd.net

The LEA listed above hereby **requests** allocation of funds from the California Department of Education (CDE) to participate in the CBET Program for fiscal year (FY) 2007-08.

Assurances

The signature of the superintendent or designee of this form acknowledges that the following general assurances will be observed.

1. The conditions established pursuant to California Education Code (EC) sections 300-340, and California Code of Regulations (CCR), Title 5, sections 11300-11315.5 will be met by the LEA in the administration of this program.
2. The LEA will use fiscal control and accounting procedures that will ensure proper disbursements and accounting of state funds paid to that agency under the program. The LEA will make all records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the adults participating in the tutoring program.
4. The LEA will be responsible for expending these funds to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to English learners kindergarten through grade twelve.

ITEM 14A

5. Pledge records will consist of the following information: name of school district, name of school, and the name and signature of parent or community member committed to tutor English learners. These records will be maintained for audit.
6. A CBET plan will be adopted by the local governing board and include elements of instruction and achievement information as described by EC Section 317. The data collected shall be used, by the governing board, to review and revise the plan as necessary, not less than once every three years, and be made available to the state as requested.

Certification and Signature

I certify that: (1) the planned allocation and expenditures of funds for the CBET program are for educational services for eligible participants; (2) the expenditures of funds and the programmatic activities will be conducted in accordance with federal and state statutes and regulations, including the assurances contained in this application; (3) full records of program activities and expenditures will be maintained and made available for review and/or audit by the CDE and/or the representatives or designees of the Department; and (4) a CBET plan has been written in accordance with California EC sections 315-317, and CCR, Title 5, sections 11315 and 11315.5.

I hereby certify that I have read the conditions contained in this document and agree to comply with all requirements as a condition of funding and that to the best of my knowledge the information contained in this CBET application form is complete and correct.

Print Name of Superintendent or Designee

Peggy Lewis

Signature of Superintendent or Designee

5/22/07

Date

Board Approval

Print Name of Presiding Officer of Governing Board

Board Approval Date

Signature of Presiding Officer of Governing Board

Date

This CBET Application Form, FY 2007-08 is to be submitted to the CDE and postmarked on or before June 1, 2007. Return this form to:

Veronica Aguila, Administrator
Language Policy and Leadership Office
California Department of Education
1430 N Street, Suite 4309
Sacramento, CA 95814-5901

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Rick Schmitt
Associate Superintendent

SUBMITTED BY: Peggy Lynch
Superintendent

SUBJECT: City of Encinitas/Community Grant Program
Application

EXECUTIVE SUMMARY

The SDUHSD Adult Education Program is submitting an application for 2007-08 for grant funding from the City of Encinitas for technology to support the English Language program. The funding varies from year to year. The City of Encinitas requires Board approval for the SDUHSD Adult Education Program to apply for funds.

RECOMMENDATION:

It is recommended that the Board approve the SDUHSD Adult Education Application for the City of Encinitas Community Grant Program.

FUNDING SOURCE:

City of Encinitas.

**FY 2007/08
CITY OF ENCINITAS
COMMUNITY GRANT PROGRAM APPLICATION**

ITEM 14B

CATEGORIES

Date: 5/22/2007 Amount Requested: **\$ 1,000**
(Not to exceed \$5,000)

Grant Category: Civic Arts (check one only)

Project or Program is: Ticketed Free (check one only)

Project or Program serves: Students General Population Seniors

One Time/First Time Project or Program Ongoing Project or Program

APPLICANT INFORMATION

Organization: San Dieguito Adult School

Mailing Address: 710 Balour Dr.
 Encinitas CA 92024-
 (City) (State) (Zip)

Telephone: (760) 753-7073 x 3421 Fax: (760) 436-8376

Org Email: manuel.zapata@sduhsd.net Website: sdadulted.com

Organization's Tax ID Number: 95-60-02-787

Contact Person: Katy Maskiewicz Curriculum Director
 (Name) (Title)

Contact's Email: Katemask@aol.com Contact's Phone: (760) 635-9071

PROJECT / PROGRAM INFORMATION

Program Title: Language Lab Supplementation Project

Give a brief summary of your project or program. (Limited to space provided)

During the 2007-2008 school year, the San Dieguito Adult School English as a Second Language staff will be applying for state recognition as a "Program of Excellence." To meet the required state criteria for this award, several components of our ESL program will be evaluated. One component has to do with technology use in the ESL classroom.

Our program goal for the upcoming year is to supplement the existing technology used by both teachers and students both within the regular classrooms, as well as within our current language lab. We are hoping that by teaching our adult students computer literacy, as well as English literacy, that we are providing more opportunities for them to work, support their children in school, and to better function within the community.

ELIGIBILITY

Organization: San Dieguito Adult School

ITEM 14B

Project Title: Language Lab Supplementation Project

1. How is your organization structured? (check one)

- tax exempt non-profit organization
- non-incorporated association/group
- sole proprietorship or individual
- for-profit business organization
- government agency or department
- other (describe)

2. Does the organization hold legal not-for-profit or tax-exempt status? Yes No

3. Copy of official documentation indicating not-for-profit or tax-exempt status is attached (Required) Yes No

4. Is your organization located in Encinitas? Yes No

5. Will your program or project take place in Encinitas? Yes No

6. Is the grant request to support a fund raising activity, a religious organization, fraternal organization, or to support a political purpose? Yes No

If yes, please explain

7. Please list the names and titles of the governing board of your organization.

Barbara Switzer Groth

Joyce Dalessandro

Deanna Rich

Linda Friedman

Beth Hergesheimer

8. Attach a copy of the resolution or official minutes from board of directors indicating authorization to apply for Community Grant Program funding.

Document attached. Document forthcoming by (List expected date): _____

GRANT NARRATIVE

ITEM 14B

(Answers must be brief and concise – please do not exceed space available)

Organization: San Dieguito Adult School

Project Title: Language Lab Supplementation Project

1. Please provide a brief history and description of your organization.

The San Dieguito Adult School provides educational opportunities for adults who reside in North San Diego County. We offer High School Diploma classes, English as a Second Language, classes for seniors, a parent participation preschool, and many personal enrichment classes that range from foreign language, to personal finance, to dance.

Each year our classes serve approximately 4,500 Encinitas residents.

2. Provide a detailed description of the project or program.

During the 2007-2008 school year, it is one of the curriculum goals at the adult school to provide better access to technology to both our English learning students, as well as to Our English as a Second Language teachers.

We have created an on-site language lab that classes rotate through twice a month. The lab is staffed by an ESL teacher who has taught been able to teach our students the basic parts and functions of the computer. The teacher uses software such as "Rosetta Stone" to teach English via the computer as well. This software teaches English through a series of interactive themes such as: actions, clothing, foods, and descriptive vocabulary. It is a fun and productive activity for our students as they are able to hear the language modeled orally, have opportunities to practice using the language, and are even given opportunities to speak into a microphone and have their pronunciation evaluated by the software.

Student and teacher feedback regarding our language lab has been overwhelmingly positive. Our students enjoy and find beneficial the time spent in the lab, especially since many of them do not have computers at home. Quite a few of our students began the school year having never touched a keyboard or a mouse. We feel that we have given our clientele a very practical and important service by introducing them to and teaching them how to use the computer.

Our language lab has been a great success thus far. However, we would like to be able to provide additional software for use in the lab, as well as additional software, laptops, and LCD players for our instructors to use for whole group instruction in the classroom.

Organization: San Dieguito Adult School

Project/Program Title: Language Lab Supplementation Project

ITEM 14B

3. What is the desired outcome or result of the project or program?

The desired outcome of the language lab supplementation project is twofold. First, we wish to graduate students that are fluent English speakers from our program. We can better make this happen with the use of more and better technology. Secondly, we wish to graduate students that have some degree of computer literacy. We believe that this is a skill that will greatly benefit our adult English learners in the community.

4. How will the project or program, 1) be evaluated? 2) By whom?

The language lab will be continuously monitored by site administration. Teachers will be asked to provide input as to their technology needs before the beginning of the 2007-2008 school year. Teachers will be asked to fill out a "Technology Evaluation Form" at the end of the school year in which they will provide feedback regarding their personal experiences in the language lab. Students will also be asked to provide similar feedback during the school year.

Finally, our entire ESL program, including the technology component, will be evaluated by the state this year as we apply to become a "Program of Excellence."

5. Why do you need the City's financial support for this project or program?

We have been told that the 2007-2008 ESL budget will be very tight due to cuts in education spending throughout the state. Our school is also planning to move back to the San Dieguito Academy campus this summer. This move will be costly for the adult school, therefore there will be less money available for purchasing classroom materials. We are hoping that this grant will help us to move forward with some of our technology goals this year.

Organization: San Dieguito Adult School

Project Title: Language Lab Supplementation Project

ITEM 14B

6. How many Encinitas residents will be directly served by the project or program?

700-800

7. Estimated time frame for the project or program. (Grant cycle is 7/1/07 and 6/30/08)

Start Date: 9/1/7

End Date: 5/31/8

Name the individual who will be responsible for the expenditure of any funds allocated to your organization through the Community Grant Program.

Name: Manuel Zapata

Title: Assistant Principal

Address: 710 Encinitas Blvd.

Phone: (760) 753-7073

Encinitas, Ca. 92024

E-mail: manuel.zapata@SDUHSD

I hereby affirm that the information contained in this application is true and correct, to the best of my knowledge, and that I am authorized by the organization named above to make such representations and statements in this application.

Contact Person: Katy Maskiewicz

Title: Curriculum Director

Signature: _____

Date: _____

FY 2007/08--CITY OF ENCINITAS--COMMUNITY GRANT PROGRAM

ATTACHMENT A
PROGRAM / PROJECT BUDGET

ITEM 14B

Organization:

Project:

<u>INCOME:</u>		
List all forms of income, including matching funds, in-kind services, grant request amount—refer to budget instruction page.		
<i>Item</i>	<i>Details</i>	<i>Amount</i>
Grant Request	City of Encinitas Community Grant Program	\$1,000
Matching Funds	site funds	\$1,000
TOTAL INCOME		\$2,000
<u>EXPENSES:</u>		
<i>Item</i>	<i>Details</i>	<i>Amount</i>
software		\$1,000
laptops		\$1,000
TOTAL EXPENSES		\$2,000

FY 2007/08
CITY OF ENCINITAS
COMMUNITY GRANT PROGRAM

ITEM 14B

ATTACHMENT B

PROOF OF NOT-FOR-PROFIT OR TAX EXEMPT STATUS

FY 2007/08
CITY OF ENCINITAS
COMMUNITY GRANT PROGRAM

ITEM 14B

ATTACHMENT C

RESOLUTION OR MEETING MINUTES
FROM BOARD OF DIRECTORS AUTHORIZING GRANT APPLICATION

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 30, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Rick Schmitt
Associate Superintendent

SUBMITTED BY: Peggy Lynch
Superintendent

SUBJECT: Adult School Tuition Fees

EXECUTIVE SUMMARY

Board Policy 6392 allows the adult school principal to determine tuition charges for fee-based classes, based upon current expenses, which include certificated and classified salaries, materials and all other administrative costs. Attached are a current and a proposed fee schedule.

Denise Stanley has completed a survey of fees charged by similar adult education and local community college programs. The results of the survey show that SDUHSD Adult School charges less than both Mira Costa and Palomar Community Colleges for equivalent courses. The results also show that SDUHSD charges slightly more than Vista and Poway Adult Schools. All other programs charge a convenience fee for credit card payments, whereas SDUHSD absorbs the total cost of registering a student.

The SDUHSD Adult School monetary reserve is currently being used to fund the building of its office space and a classroom at San Dieguito Academy. This reserve will need to be replenished over the next few years.

Please refer to the attached current 2006-07 fee schedule and the proposed 2007-08 fee schedule.

RECOMMENDATION:

It is recommended that the Board approve the Adult School principal's request for the adjustment in fees as proposed.

FUNDING SOURCE:

Not applicable.

PROPOSED

INSTRUCTION

6392/AR-1

TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL

The adult school principal shall determine tuition for fee-based classes based upon the current expenses of the Adult School, which includes certificated and classified salaries, materials and all other administrative costs of the program.

1. The Adult School will charge ~~\$5~~ **\$6** an hour for regular fee-based classes, ~~and—\$6~~ **\$7** an hour for computer classes, **and \$8 an hour for golf classes.**
2. A \$25 fee will be charged for one-day workshops (three hour maximum)
3. A fee will be charged for books and supplies used in the classroom.

Refund Policy

The Adult School may give a refund if a class is cancelled, or if the student has given 48-hour notice that he/she needs to cancel their registration.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: December 20, 1990
Administrative Regulation Revised: July 6, 1995
Administrative Regulation Revised: July 18, 2002
Administrative Regulation Revised: February 25, 2004
Administrative Regulation DRAFT: June 7, 2007

1/1

ITEM 14C

Registration Fees 2007-08

PROPOSED

\$25 for one-day workshops (three hour maximum)

\$7 per hour for classes up to three days plus a \$3 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$17	<u>3</u>	1	\$24
	1.5	\$24		1.5	\$35
	2	\$31		2	\$45
	2.5	\$40		2.5	\$56
	3	\$45		3	\$66

\$6 per hour for classes between four and nine days plus \$6 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$30	<u>5</u>	1	\$36	<u>6</u>	1	\$42
	1.5	\$42		1.5	\$51		1.5	\$60
	2	\$54		2	\$66		2	\$78
	2.5	\$66		2.5	\$81		2.5	\$96
	3	\$78		3	\$96		3	\$114

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$48	<u>8</u>	1	\$54	<u>9</u>	1	\$60
	1.5	\$69		1.5	\$78		1.5	\$87
	2	\$90		2	\$102		2	\$114
	2.5	\$111		2.5	\$126		2.5	\$141
	3	\$132		3	\$150		3	\$168

\$7 per hour plus \$5 plus \$6 material fee for COMPUTER CLASSES:

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$19+ \$6.00	<u>3</u>	1	\$26+ \$6.00
	1.5	\$26+ \$6.00		1.5	\$37+ \$6.00
	2	\$33+ \$6.00		2	\$47+ \$6.00
	2.5	\$40+ \$6.00		2.5	\$58+ \$6.00
	3	\$47+ \$6.00		3	\$68+ \$6.00

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$33+ \$6.00	<u>5</u>	1	\$40+ \$6.00	<u>6</u>	1	\$ 47+ \$6.00
	1.5	\$47+ \$6.00		1.5	\$58+ \$6.00		1.5	\$ 68+ \$6.00
	2	\$61+ \$6.00		2	\$75+ \$6.00		2	\$ 89+ \$6.00
	2.5	\$75+ \$6.00		2.5	\$93+ \$6.00		2.5	\$110+ \$6.00
	3	\$89+ \$6.00		3	\$110+ \$6.00		3	\$131+ \$6.00

Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$54+ \$6.00	<u>8</u>	1	\$61+ \$6.00
	1.5	\$79+ \$6.00		1.5	\$89+ \$6.00
	2	\$103+ \$6.00		2	\$117+ \$6.00
	2.5	\$128+ \$6.00		2.5	\$145+ \$6.00
	3	\$152+ \$6.00		3	\$173+ \$6.00

\$8 per hour plus \$5 fee plus material fee for GOLF CLASSES:

Days	Hours	Cost
4	1	\$37 + material fees
5	1	\$45 + material fees
6	1	\$53 + material fees
7	1	\$61 + material fees
8	1	\$69 + material fees
9	1	\$77 + material fees

INSTRUCTION

**CURRENT
6392/AR-1**

TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL

The adult school principal shall determine tuition for fee-based classes based upon the current expenses of the Adult School, which includes certificated and classified salaries, materials and all other administrative costs of the program.

1. The Adult School will charge \$5 an hour for regular fee-based classes and \$6 an hour for computer classes.
2. A \$25 fee will be charged for one-day workshops (three hour maximum)
3. A fee will be charged for books and supplies used in the classroom.

Refund Policy

The Adult School may give a refund if a class is cancelled, or if the student has given 48-hour notice that he/she needs to cancel their registration.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: December 20, 1990
Administrative Regulation Revised: July 6, 1995
Administrative Regulation Revised: July 18, 2002
Administrative Regulation Revised: February 25, 2004

1/1
ITEM 14C

Registration Fees 2005-6

CURRENT

\$25 for one-day workshops (three hour maximum)

\$6 per hour for classes up to three days plus a \$3 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$15	<u>3</u>	1	\$21
	1.5	\$21		1.5	\$30
	2	\$27		2	\$39
	2.5	\$33		2.5	\$48
	3	\$39		3	\$57

\$5 per hour for classes between four and nine days plus \$6 fee (may have additional material fees):

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$26	<u>5</u>	1	\$31	<u>6</u>	1	\$36
	1.5	\$36		1.5	\$44		1.5	\$51
	2	\$46		2	\$56		2	\$66
	2.5	\$56		2.5	\$69		2.5	\$81
	3	\$66		3	\$81		3	\$96

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$41	<u>8</u>	1	\$46	<u>9</u>	1	\$51
	1.5	\$59		1.5	\$66		1.5	\$74
	2	\$76		2	\$86		2	\$96
	2.5	\$94		2.5	\$106		2.5	\$119
	3	\$111		3	\$126		3	\$141

Computer Classes: \$6 per hour plus \$5 plus \$5.50 material fee:

Days	Hours	Cost	Days	Hours	Cost
<u>2</u>	1	\$17 + \$5.50	<u>3</u>	1	\$23 + \$5.50
	1.5	\$23 + \$5.50		1.5	\$32 + \$5.50
	2	\$29 + \$5.50		2	\$41 + \$5.50
	2.5	\$35 + \$5.50		2.5	\$50 + \$5.50
	3	\$41 + \$5.50		3	\$59 + \$5.50

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>4</u>	1	\$29+ \$5.50	<u>5</u>	1	\$35 + \$5.50	<u>6</u>	1	\$41 + \$5.50
	1.5	\$41+ \$5.50		1.5	\$50 + \$5.50		1.5	\$59 + \$5.50
	2	\$53+ \$5.50		2	\$65 + \$5.50		2	\$77 + \$5.50
	2.5	\$65+ \$5.50		2.5	\$80+ \$5.50		2.5	\$95 + \$5.50
	3	\$77+ \$5.50		3	\$95 + \$5.50		3	\$113 + \$5.50

Days	Hours	Cost	Days	Hours	Cost	Days	Hours	Cost
<u>7</u>	1	\$47 + \$5.50	<u>8</u>	1	\$53 + \$5.50	<u>9</u>	1	\$59 + \$5.50
	1.5	\$68 + \$5.50		1.5	\$77 + \$5.50		1.5	\$86 + \$5.50
	2	\$89 + \$5.50		2	\$101 + \$5.50		2	\$113 + \$5.50
	2.5	\$110 + \$5.50		2.5	\$125 + \$5.50		2.5	\$140 + \$5.50
	3	\$110 + \$5.50		3	\$149 + \$5.50		3	\$167 + \$5.50

Golf Classes: \$7 per hour plus \$5 fee plus material fee.

Days	Hours	Cost
4	1	\$33 + material fees
5	1	\$40 + material fees
6	1	\$47 + material fees
7	1	\$54 + material fees
8	1	\$61 + material fees
9	1	\$68 + material fees

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Denise W. Levine, Executive Director
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: Approval/Ratification of Agreement for
Nonpublic School Services

EXECUTIVE SUMMARY

The district administration has recommended that designated special education students attend nonpublic schools and/or receive nonpublic agency services for the 2006-07 school year as listed on the attached report.

RECOMMENDATION

The district administration recommends that the Board approve the attached list of an agreement for nonpublic school services and authorize Eric Dill to sign the agreement and forward the appropriate documents to the County Superintendent to reflect the placement of a student in a nonpublic school.

FUNDING SOURCE

General Fund 06-00/Special Education Budget \$5,692.32 estimated

PL/ddb
Attachment

AGENDA ITEM 15

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 15

NONPUBLIC SCHOOLS/AGENCIES 2006-2007

Date: May 25, 2007

Contract Effective Dates	NonPublic School NonPublic Agency (NPS/NPA)	Description of Services	Number of Students (Estimate)	Tuition and/or Fee
5-9-07 To 6-30-07	Devereux Texas Treatment Network	Basic Education Program – Non-inclusive Rates	1	\$116.87/day Estimate \$5,692.32
				Total \$5,692.32 Estimate

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes three contracts totaling \$48,000.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 16A

ITEM 16A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 06-07-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/07 – 06/30/08	Murdoch Walrath & Holmes	Provide advocacy and consulting services for the District	General Fund 03-00 General Fund/Restricted 06-00 Capital Facilities Fund 25-18	\$30,000.00
06/08/07 – 06/30/08	Mark Bergstrasser	Provide consultation regarding the District's student information system	General Fund 03-00	\$15,000.00
06/08/07 – 07/15/07	MTGL, Inc.	Provide special DSA testing and inspection services for the Torrey Pines High School Bldg B HVAC Upgrades	Deferred Maintenance Fund 14-00	\$3,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes two amendments to agreements totaling \$156,041.00, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 16B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 16B

AMENDMENT TO AGREEMENTS REPORT

Date: 06-07-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/07 – 06/30/08	City of Encinitas	Provide two school resource officers at the San Dieguito High School Academy, Sunset High School, Diegueno Middle School	General Fund/Restricted 06-00	\$156,041.00
07/01/07 – 06/30/08	Goldfield Stage & Co., North County Student Transportation, Sundance Stage Lines, Inc., San Diego Scenic Tours, and Certified Transportation	Extend extracurricular transportation services, with all companies requesting up to a 5% increase on certain services, and no other changes in the terms and conditions of the contracts	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AWARD OF CONTRACTS/NUTRITION SERVICES

EXECUTIVE SUMMARY

Bids for providing dairy, paper, and grocery supplies were opened on May 17, 2007. Two bids each were received for the respective product category. The Nutrition Services Department and other Staff reviewed all of the bid submittals to determine the lowest responsive and responsible bidders of each product category. A bid recap is attached for review.

RECOMMENDATION:

It is recommended that the Board award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Hollandia Dairy for Dairy Supplies B2007-22, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment.
2. All American Plastics & Packaging for Paper Supplies B2007-23, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment.
3. US Foodservice Joseph Webb Division for Grocery Supplies B2007-25, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one year periods, at the unit prices listed on the attachment.

FUNDING SOURCE:

Cafeteria Fund 13-00

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

ITEM 16C, 1-3

PAPER PRODUCTS BID QUOTATION

2007-2008

ITEM	PRODUCT DESCRIPTION:	PRODUCT	PACK	EST. ANNUAL	BRAND	UNIT COST	BRAND	UNIT COST
#		NUMBER	SIZE	USAGE	QUOTED		QUOTED	
	BASE BID				P&R	P&R	ALL AMERICAN	ALL AMERICAN
1	Aluminum Foil, Heavy Duty, 18"	HFA-11808	1000' roll	14	Reynolds, 625M	\$46.55	Durable/500 ft	\$20.00
2	Aluminum Foil Sheets, 9x10 3/4"	PCA-W72	6/500	65	HFA, 59100	\$44.40	DPI	\$40.75
3	Aluminum Cushion Foil plain 12X12	PPC-TH1212	5/500	15	Papercon, 300806	\$71.55	General Pkg.	\$66.15
4	Aluminum Cushion Foil plain 14X16	PPC-TH1416	2/500	20	McNairn, 811006	\$31.00	General Pkg.	\$26.14
5	Bag Printed Cheeseburger	HND-SB85CB	2000/cs	14	Foodhandler, 671103	\$12.35	Paksher	\$9.95
6	Bag Printed Chicken	PPC-F7CKNPR	1m/cs	1		\$26.00	Papercon	\$24.00
7	6.5X7 Plain foil sandwich bag	PPC-PLF7PR	2m/cs	41		\$26.00	Papercon	\$24.00
8	Bags, freezer, storage, 10 x 14" 1MIL	RYN-RT1014	500/cs	5		\$15.55	Hangard	\$22.50
9	Bags, freezer/food 18 X 24	FDH-FS1824	250/ cs	3		\$9.95	Hangard	\$9.25
10	52x80 Bun Rack Cover	HND-RP8052	50/RL	2	Foodhandler, 58520	\$10.55	Fortune	\$11.95
11	18x24 Bun Pan Bag	RYN-RT1824	250/cs	1		\$23.95	Hangard	\$22.50
12	Box, Pizza Clam Shell	DOP-1870	400/cs	250		\$42.55	Dopaco	\$38.81
13	Bowl, black, 20oz, HIPS, ridged	ELM-30100	400/cs	2	Dolco, 30100	\$75.95	C&M 500/cs	\$53.90
14	Bowl Lid, for HIPS bowl	ELM-72621	400/cs	2	Dolco, 72621	\$57.75	C&M 500/cs	\$39.16
15	Container 9 in Hinged	DRT-C89Ht1	2/125	110		\$34.90	Inline Plastic, VP727	\$36.98
16	Cup, Tall Foam 12oz	DRT-12J12	1000/cs	21		\$19.30	Dart	\$19.11
12	Lid for Tall Foam cup 12oz	DRT-12SL	1000/cs	20		\$10.55	Dart	\$10.43
13	Cup, styrofoam, 8 oz	DART 8J8	1000/cs	10		\$13.65	Dart	\$13.55
14	Cup, plastic soufflé, 2 oz	SOLO B200	2500/cs	24		\$21.40	Fabrikal	\$21.38
15	Cup lid for plastic soufflé, 2 oz	SOLO PL2	2500/cs	24		\$23.95	Fabrikal	\$21.14
16	Cup, plastic soufflé, 4 oz	SOLO P400	2500/cs	94		\$32.95	Fabrikal	\$33.02

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

ITEM 16C, 1-3

PAPER PRODUCTS BID QUOTATION

2007-2008

ITEM #	PRODUCT DESCRIPTION:	PRODUCT NUMBER	PACK SIZE	EST. ANNUAL USAGE	BRAND QUOTED	UNIT COST	BRAND QUOTED	UNIT COST
17	Cup lid for plastic souffle, 4 oz	SOLO PL4	2500/cs	94		\$32.45	Fabrikal	\$33.60
18	Deli container, 3 compartment	DART C3ODE3R	252/cs	45		\$34.95	Dart	\$33.73
19	Deli container, 3 compartment lid	DART C64DLR	252/cs	45		\$24.00	Dart	\$33.53
20	Forks, plastic, 61/4" med. Weight	SOL-05750	1000/cs	90	COLDMRX, 20501	\$5.20	Wallace	\$5.95
21	Knives, Plastic, 61/4" med. Weight	SOL-05800	1000/cs	7	COLDMRX, 20511	\$5.20	Wallace	\$5.95
22	Spoons, Plastic, 61/4" med. Weight	SOL-05700	1000/cs	44	COLDMRX, 20521	\$5.20	Wallace	\$5.95
23	Fork, Black heavy duty	EDR-XHF-BLK	1000/cs	2	COLDMRX, 20651	\$11.95	Edris	\$14.00
24	Knife, Black heavy duty	EDR-XHK-BLK	1000/cs	2	COLDMRX, 20671	\$11.95	Edris	\$14.00
26	Spoon, Black heavy duty	EDR-XHS-BLK	1000/cs	2	COLDMRX, 20661	\$11.95	Edris	\$14.00
27	Gloves, Disposable.	GOL-1502-6	10/1000/cs	15	COLDMRX, 4003	\$39.55	Atlantis	\$45.00
28	Gloves, Rubber	GOL-1062	12/bag	3	COLDMRX, 1062	\$3.25	Atlantis	\$4.95
29	Gloves sm, PF Latex	GOL-1564	10/100	1	COLDMRX, 1564	\$32.55	Atlantis	\$27.00
30	gloves, med pF latex	GOL-1563	10/100	5	COLDMRX, 1563	\$32.55	Atlantis	\$27.00
31A	M/W Kit w/spike straw	NTR-3608P	1M/CS	189		\$11.40	Gold Mar Import	\$10.00
31B	M/W Kit w/spike straw	NTR-3608P	1M/CS	189		\$11.40	Wallace	\$14.50
32	Napkins, Hynap Dispenser Bag-Pack	SCA-D3052	16/625	31	POYAZ, HS801	\$21.95	SCA	\$45.00
31	Napkins, 15x17" 2 Ply White Dinner	JRV-3-2578	30/100	2	PAPER SOURCE, H5257	\$29.75	Allied West	\$29.00
33	Oriental Prtd pail, 26 oz	GSD-26SSPRT	20/25	38		\$39.45	GSD	\$28.50
34	Pan liner, GPQ 16x24	PPC-25Q1	1000/cs	24		\$23.35	Paterson	\$21.50
35	Foil pan	HFA-2060-30	1000/cs	8		\$50.95	DPI, 500 cs.	\$42.61
36	Plate, Foam Black 6"	MBL-TXB-0006	8/125	6	PACTIV, TXB-0006	\$27.00	Genpak	\$19.00
37	Plate, Foam Black 7"	MBL-TXB-0007	8/125	1	PACTIV, TXB-0007	\$52.45	Genpak	\$26.00

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

ITEM 16C, 1-3

PAPER PRODUCTS BID QUOTATION

2007-2008

ITEM #	PRODUCT DESCRIPTION:	PRODUCT NUMBER	PACK SIZE	EST. ANNUAL USAGE	BRAND QUOTED	UNIT COST	BRAND QUOTED	UNIT COST
38	Plate, Foam Black 9" 3 Compartment	MBL-TXB-0011	4/125	1	PACTIV, TXB-0011	\$27.00	Genpak	\$20.50
39	Plate, Foam Black 10" 3 Compartment	MBL-TXB-0044	4/125	1	PACTIV, TXB-0044	\$35.00	Genpak	\$28.00
40	Platter, Foam Black Oval 7.5 x 10.25"	MBL-TXB-0043	4/125	4	PACTIV, TXB-0043	\$37.00	Genpak	\$25.22
38	Plate, 6", round, paper	JVR-UX6AC	1000/cs	2	DIXIE, UX6 SAGE	\$26.45	Solo	\$19.80
39	Plate, 9", round, heavy paper	JVR-SX9AC	500/cs	4	DIXIE, 5X9 SAGE	\$29.45	Solo	\$29.80
40	Sandwich Wedge Combo	Anchor #4511019	250/cs	37		\$38.95	Anchor, DVH1101	\$24.33
41	Table Paper wht 54x108	PAT-1432020	25/cs	5	SMITH LEE, 5302	\$25.95	Paterson	\$32.50
42	Taco Express 12x12 Quilt	STW -1212TACO	2500/cs	11		\$91.45	USA Paper	\$37.00
43	Taco Express Pocket Bag	STW -PCKTACO	2500/cs	2		\$30.00	Papercon	\$45.00
44	Towel, Multi-fold white	APC-HS4MF	12/334	9		\$17.95	Allied West	\$14.20
45	Towel, Chix 13.5x24	CHX-8250	150/cs	65	CHIX, 8240	\$34.40	Chicopee	\$15.40
46	Tongs, Black 9"	Avon #7TSBL	48/cs	4		\$31.00	Plast-tech	\$20.16
47	Tray, Natural 1#	AMP-FT0100N	4/250/cs	12	SOU, 0513	\$12.95	SCT, 0413	\$12.48
48	Tray, Natural 1/2 #	AMP-FT050N	4/250/cs	2	SOU, 0509	\$10.25	SCT, 0409	\$10.45
49	Tray, 16" Onyx Flat Cater Tray	SAB-9916	36/cs	2		\$53.00	DFI, 50 cs	\$46.27
50	Dome Lid for 16" tray	SAB-5516T	36/cs	2		\$40.00	DFI, 50 cs	\$19.51
51	Tray, 12" Onyx Flat Cater Tray	SAB-9912	36/cs	1		\$32.25	DFI, 50 cs	\$26.52
52	Dome Lid for 12" tray	SAB-5512T	36/cs	1		\$27.45	DFI, 50 cs.	\$12.27
53	Tray, 16" Onyx Flat Cater Tray	SAB-9916	36/cs	1		\$65.45	DFI, 50 cs.	\$46.27
54	Dome Lid for 16" tray	SAB-5516T	36/cs	1		\$42.50	DFI, 50 cs.	\$19.51
55	Tray, 18" Onyx Flat Cater Tray	SAB-9918	36/cs	1		\$65.45	DFI, 50 cs.	\$56.25
56	Dome Lid for 18" tray	SAB-5518T	36/cs	1		\$42.55	DFI, 50 cs.	\$23.32

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

ITEM 16C, 1-3

PAPER PRODUCTS BID QUOTATION

2007-2008

ITEM #	PRODUCT DESCRIPTION:	PRODUCT NUMBER	PACK SIZE	EST. ANNUAL USAGE	BRAND QUOTED	UNIT COST	BRAND QUOTED	UNIT COST
57	Tray, nested, red plaid	FDH-21-6709	500/cs	650	DIXIE, CT963	\$15.85	Dopaco	\$15.20
58	#2S White meat tray	CKF-25W	500/cs	9		\$11.55	Genpak	\$11.00
59	Vinyl, 18" roll	ANC- PW182	2000'	11	ANCHOR, CW 182	\$10.45	Plaint	\$11.09
60	Vinyl, perforated, 12x12	ANC-E151212	1600/roll	4		\$8.00	Anchor	\$7.39
61	Vinyl, perforated, 14X14	ANC-E151414	1200/roll	6		\$8.75	Anchor	\$8.18
62	Vinyl, perforated, 10x10"	ANC- E151010	1900/roll	37		\$6.75	Anchor	\$6.42
63	White Dry Wax 16x16	PPC-SW1616	3/1000/CS	6		\$55.95	USA Paper	\$34.15

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

Grocery Bid Quotations
2007-2008

ITEM 16C, 1-3

					VENDOR USE ONLY			
ITEM #	ITEM DESCRIPTION	UNITS /CASE	BRAND	EST.	BRAND & PRODUCT SIZE	UNIT COST	BRAND & PRODUCT SIZE	UNIT COST
				ANNUAL USAGE	A&R QUOTED	A&R	Joseph Webb QUOTED	Joseph Webb QUOTED
REFRIGERATED / FROZEN								
1	Bagel, Plain , Sliced Frozen 3 oz	72 / 3 oz	Tonys	21		No Bid		\$15.00
2	Beef Patty, 2.25 oz	120/ 2.25oz	Don Lee	345		No Bid		\$35.00
3	Beef Taco Meat Filling	8 / 5lb	Don Lee	89		No Bid	*85010, 10# Taco Crumbles	\$25.00
4	Beef, Carne Asada Mexican	3 / 10 lb	Please specify	245		No Bid	Cal-Select, 3/10 lb.	\$2.35 per lb.
5	Beef, Roast Pre-sliced bread ready	6 / 2lb	Hormell	9		No Bid		\$63.50
6	Beef, Teriyaki SLM Dunk	240 / .65oz	Don Lee	82		No Bid		\$26.00
7	Bread, Pita 7"	12 / 10 ea	Grecian Delight	98		No Bid		\$19.00
8	Brownie, Low Fat 2 oz	48/ 2 oz	Buena Vista	298		No Bid	Buena Vista 48/4 oz.	\$29.00
9	Cake, Browne Frozen	3 / 25 ea	By The Slice	9		No Bid		\$22.00
10	Cheese, Feta Pail	2 / 9 lb	Saputo	25		No Bid		\$44.00
11	Cheese, Parmesan Shredded	4 / 5lb	Roselli	27		No Bid		\$70.00
12	Cheese, Provolone Sliced .75 oz	10 / 1 lb	Roselli	25		No Bid		\$32.00
13	Chicken Breast Natural glaze ckd	52 / 3 oz	Pierre	211		No Bid	Patuxant	\$34.50
14	Chicken Breast Spicy Fillet	75 / 3 OZ	Pierre	427		No Bid		\$44.50
15	Chicken, Breast Chunk Soy	250 / .66oz	Tyson	109		No Bid		\$18.50
16	Chicken, Fajita P/Ckd	2 / 5 lb	Tyson	33		No Bid		\$29.00
17	Chicken, Fully Cooked Breaded Patty	52 / 3.53 oz.	Please specify	21		No Bid	Tyson 60/cs	\$23.00
18	Chicken, Grilled 2.75 oz	100 / 2.75 oz	Please specify	13		No Bid	Tyson 60/cs	\$41.00
19	Chicken, Kung Pao w / Veg	14 lb	Lings	144		No Bid		\$31.00
20	Chicken, Mandarin Orange	14 lb	Lings	800		No Bid		\$31.00
21	Chicken, Patty Breast Soy	60 / 3.33oz	Tyson	120		No Bid	Same as #17	
22	Chicken, Strip Breaded .85 oz	30 lb	Goldkist	89		No Bid		\$43.50
23	Chicken, Teriyaki BBQ Smoked	13 lb	Lings	207		No Bid		\$38.00
24	Cookie Dough, Reduced Fat Chocolate Chip 2 oz	135/ 2 oz	Buena Vista	13,000 dz		No Bid		\$26.00
25	Cookie Dough, Reduced Fat Whole Wheat Sugar 2 oz	135 / 2 oz	Buena Vista	4,000 dz		No Bid		\$30.00
27	Cookie Dough, Reduced Fat Oatmeal Chocolate Chip	160/2 oz	Masterpiece	1,000 dz		No Bid		\$33.00
28	Corn Dog, Chicken JMB	36 / 4 oz	Don Lee	181		No Bid		\$8.25
29	Cream Cheese, 3/4 oz cubes	100/cs	Please specify	200		No Bid	Philly Cups	\$18.00
30	Ham,pre-sliced bread ready .5z	6 / 2 lb	Hormell	33		No Bid		\$40.50
31	Hot Dog, All Meat 8:1 6"	10 lb	Morel	12		No Bid		\$20.00
32	Hot Dog, Turkey 8:1	10 lb	Foster Farms	58		No Bid		\$7.50
REFRIGERATED / FROZEN								
					A & R	A & R	Joseph Webb	Joseph Webb

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

Grocery Bid Quotations
2007-2008

ITEM 16C, 1-3

					VENDOR USE ONLY			
ITEM #	ITEM DESCRIPTION	UNITS /CASE	BRAND	EST.	BRAND & PRODUCT SIZE	UNIT COST	BRAND & PRODUCT SIZE	UNIT COST
				ANNUAL	A&R QUOTED	A&R	Joseph Webb QUOTED	Joseph Webb QUOTED
33	Hummus Delight	4 / .5 gal	Grecian Delight	150		No Bid		\$31.00
34	Meatballs, ckd beef 1 oz	160 / 1 oz	Advance	52		No Bid		\$23.50
35	Peaches, Sliced & Frozen IQF	2 / 5 lb	US Blue	12		No Bid		\$16.00
36	Pizza, Bagel Wrap Frozen	84 / 5.5 oz	Tony Roberts	144		No Bid		\$51.00
37	Potato, Fries Shoe, 1/4", Stealth Fry, #S-34	6 / 4.5lb	Lamb Weston	242		No Bid		\$17.00
38	Pretzel Stix, soft 1.3oz	84 / 1.3 oz	Buena Vista	344		No Bid	Discontinued by Manufacturer	
39	Roll, Hoagie 4 oz	75 / 4 oz	Rich	265		No Bid		\$32.00
40	Salad, Macaroni Classic	3 / 10 lb	Drval Kent Food Co	27		No Bid		\$33.50
41	Salad, Potatoe Diced w/Egg	3 / 10lb	Drval Kent Food Co	21		No Bid		\$33.50
42	Sandwich, Hot Dog Bagel	48 / 5 oz	Michal B's	159		No Bid	100/5 oz. pack charge	\$56.00
43	Sandwich, Pepperoni Pizza	48 / 5oz	Hot Pocket	159		No Bid		\$22.50
44	Sandwich, Taco IW	48 / 5 oz	Hot Pocket	156		No Bid		\$25.00
45	Tortilla, flour, 10"	12 / 1 dz	El Pasado	68		No Bid		\$22.00
46	Trout, R/Bow Brd TRS	10 lb	Clear Springs	179		No Bid		\$17.50
47	Turkey, pre-sliced roasted bread ready	6 / 2lb	Hormell	418		No Bid		\$53.00
48	Ice Cream Novelties (SB12 Compliant):	dozen	Please specify	1,600	Specify Brand, product size, & Nut. Info:	No Bid		
47								
48								
59								
50								
51								
52								
53								
54								
55								
56								
57								
58								
59								
60								
	GROCERY ITEMS				A & R	A & R	Joseph Webb	Joseph Webb
61	Apple Juice 100%, 1/2 pint	each	Please specify	45,000	Apple & Eve 36/6.75 oz. shelf stable	\$8.64	Sun Cup 70/402	\$10.00

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

Grocery Bid Quotations
2007-2008

ITEM 16C, 1-3

					VENDOR USE ONLY			
ITEM #	ITEM DESCRIPTION	UNITS /CASE	BRAND	EST.	BRAND & PRODUCT SIZE	UNIT COST	BRAND & PRODUCT SIZE	UNIT COST
				ANNUAL	A&R QUOTED	A&R	Joseph Webb QUOTED	Joseph Webb QUOTED
62	Apple Sauce Sweet Fcy	6 / #10 can	US Blue	135	Snokist 6/10	\$14.90		\$18.75
63	Base, chicken no MSG	6 / 1 lb	USRED	27		No Bid		\$26.00
64	Beans, Green M&SC	6 / #10 can	Harvest	28	Cal Girl (imported) \$14.50/Seneca (domestic	\$17.95		\$23.50
65	Beans, refried, vegetarian	6 / 29.8 oz	Santiago	672	A/S	\$19.25		\$26.00
66	Bun, Sugar Baseball 1.3 oz	160/1.3 oz	Super Bakery	153		No Bid		\$26.50
67	Coffee, Drip	12 / 2lb	Please specify	4		No Bid	Golden Crown 12/2 lb.	\$85.00
68	Corn, WK Vac Pac Fcy	6 / 75 oz	Please specify	43	Packer 6/10	\$16.00	Monarch 6/75 oz.	\$23.00
69	Creamer, N/D FR Van K	180 / .4 oz	Coffee Mate	12	Coffee Mate 4/50/.38 oz.	\$14.07		\$10.00
70	Croutons, Seasoned Cube	250 / 2.5	N JOY	74		No Bid		\$15.25
71	Fruit, Mix No Grag K	6 / #10 can	Please specify	36	Cal Girl (imported)	\$24.20	Tri Valley 6/#10 can	\$28.00
72	Jelly, Grape	6 / #10 can	US Blue	12		No Bid		\$34.00
73	Ketchup, individual 9gm	500 / 9 grams	Lucky	158	Soma Hollen #47422 500/9 gm	\$6.64		\$7.50
74	Mayonnaise - Individual 12 grams	500/ 12 gr	Stickney & Poor	71	Soma Hollen #47426 500/9 gm	\$10.30		\$15.50
75	Mayonnaise, Lite	2 / 1 gal	Girards	12	Chefs Pride 4/1 Gal.	\$14.40	US Blue, 4/1 Gallon	\$22.00
76	Muffin, Low Fat Apple Cinnamon 2.5 oz	80/2.5 oz	Buena Vista	400 dz		No Bid		\$26.00
77	Muffin, Low Fat Blueberry 2.5 oz	80/2.5 oz	Buena Vista	400 dz		No Bid		\$26.00
78	Muffin, Low fat Chocolate Chip 2.5 oz	80/ 2.5 oz	Buena Vista	2000 dz		No Bid		\$26.00
79	Mustard, individ. 5.5gm	500 / 5.5 oz	Salad Fresh	49	Sona Hollen #47429 500/5.5 oz.	\$5.39	Salad Fresh 1000/5.5	\$12.00
80	Olive, Ripe Pitted Large	6 / #10 CN	Please specify	9		No Bid	Jack Pot	\$40.00
81	Orange Juice 100%, 1/2 pint	each	Please specify	45,000	Apple & Eve or/Tang 40/6.75 oz. shelf stable	\$9.44	Sun Cup 70/4 oz.	\$13.00
82	Peach, Dice Yc Jp	6 / #10 can	US Blue	60	Packer	\$20.60		\$29.00
83	Peach, Slice Random Lite	6 / #10 can	Harvest	4		No Bid		\$28.00
84	Peanut Butter Creamy	6 / 5 lb	US Blue	22	Parnell's Pride 6/5 lb.	\$25.92		\$39.00
85	Pear, Diced Lite	6 / # 10 can	Please specify	25	Packer	\$20.60	US Blue, 6/#10 Can	\$26.75
86	Pepperoncini, Imp Wh	4 / 1 gal	Please specify	13		\$15.00	Giulianos, 4/1 gallon	\$18.00
87	Pineapple Chunk in juice	6 /#10 CN	Please specify	83	Jackpot	\$18.50	Jack Pot, 6/#10 can	\$18.50
88	Pineapple, Tidbits	6 / #10 can	Please specify	42	Jackpot	\$15.80	Jack Pot, 6/#10 can	\$18.50
89	Rice Krispie Treats mini .39oz	500/ 39 oz	Kellogs	379	A/S	\$55.90		\$65.00
90	Rice, Mexican Fiesta	6 / 25.9 oz	Uncle Ben	46		No Bid		\$26.00
	GROCERY ITEMS				A & R	A & R	Joseph Webb	Joseph Webb
91	Rice, Parboiled, long grain	25lb	US Foods	327	C&F	\$9.44		\$11.50
92	Salad Dressing , Ranch Lite	4 / 1 gal	Kraft	43		No Bid		\$33.00

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT NUTRITION SERVICES

**Grocery Bid Quotations
2007-2008**

ITEM 16C, 1-3

					VENDOR USE ONLY			
ITEM #	ITEM DESCRIPTION	UNITS /CASE	BRAND	EST.	BRAND & PRODUCT SIZE	UNIT COST	BRAND & PRODUCT SIZE	UNIT COST
				ANNUAL	A&R QUOTED	A&R	Joseph Webb QUOTED	Joseph Webb QUOTED
93	Salad Dressing, Ceasar Creamy	4 / 1 gal	Zito	55		No Bid		\$31.00
94	Salad Dressing, Greek Feta Vinegarette	2 / 1 gal	GIRAD	45		No Bid		\$28.00
95	Salad Dressing, Ranch	200 / 12g	Kraft	107	Soma Hollen 47233 200/12 gm.	\$5.68	Salad Fresh 500/12 gm.	\$12.00
96	Sauce, BBQ Reg K	200 ea	Heinz	27	Soma Hollen 47433 500/12 gm.	\$8.73		\$11.50
97	Sauce, Marinara / Spaghetti	6 / # 10 cn	Roselli	27		\$18.80		\$27.00
98	Sauce, Picante Med.	4 / 1 gal	Pace	34	La Victoria 2152 4/1 Gal.	\$30.90		\$39.00
99	Sauce, Soy .25 oz.	500 ea	Kimlam	46	Ventura SOA 47436 500/9 gm.	\$6.20		\$8.50
100	Sauce, Taco	500 / 12g	Lucky	40	Sona Hoollen 13661 500/9 gm.	\$6.60		\$7.55
101	Taco Sauce, individ.	500	Lucky	95	Sona Hoollen 13661 500/9 gm.	\$6.60	Same as #100	
102	Taco Shell, 5" Yellow	8 / 25ea	Mission Foods	158		No Bid		\$10.00
103	Tuna, chunk, lite, in water	6/ 66.5	Jack Pot	18	Bumble Bee 6/66.5	\$30.92		\$35.00
104	Vegetables, Mixed D/Dice Fancy	6 / #10 can	US Blue	21	VegeAll 6/10	\$18.40		\$21.00
	NON-FOOD				A & R	A & R	Joseph Webb	Joseph Webb
105	Bleach, Arctc White	4 / 1 gal	Please specify	6		No Bid	P&L, 6/1 gal	\$9.00
106	Degreaser, Gen P K10	4 / 1gal	Please Specify	1		No Bid	Clean Force, 4/1 gal	\$38.00
107	Glove, Vinyl, Md W/MIC PVC-MB MED	10/100	Please specify	39		No Bid	Handguard, 10/100	\$38.00
108	Hair Nets, Black nylon, Ltwt 24"	144 ea	Royal	15		No Bid		\$14.00
109	Liquid Dish Detergent	4 / 1 gal	Palmolive	19		No Bid		\$18.00
110	Pad, Scrub w/ Sponge HD	4 / 5ea	Please specify	4		No Bid	Royal, 4/5 ea	\$91.00
111	Sanitizer / Disinfectant Quat AP F2	4 / 1 gal	ProClean	15		No Bid	Puritan, 4/1 gal	\$6.50
112	Test Strips, Quat	100 ea	Puritan	3		No Bid		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AWARD OF CONTRACTS/DEFERRED
MAINTENANCE

EXECUTIVE SUMMARY

Bids for the Campus Painting at San Dieguito Academy project were opened on May 14, 2007. The District received nine bids for this project. Bids for the Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project were opened on May 22, 2007. The District received seven bids for this project. Bid submittals for both projects were reviewed by District staff for compliance and determination of the lowest responsive and responsible bidder. A summary of bid submittals is attached.

RECOMMENDATION:

It is recommended that the Board Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Mear Construction, Inc. for the Campus Painting at San Dieguito Academy project B2007-15, for an amount of \$70,000.00.
2. Commercial & Industrial Roofing Company, Inc. for the Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project B2007-16, for an amount of \$253,771.00.

FUNDING SOURCE:

Deferred Maintenance Fund 14-00

ITEM 16C, 4-5

Project: Campus Painting at San Dieguito Academy B2007-15

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON-COLLUSION
Newton Painting	\$268,000.00	X	X	X
Painting & Décor	\$89,390.00	X	X	X
Nike Construction Company	\$183,000.00	X	X	X
Mear Construction	\$70,000.00	X	X	X
Southwest Coatings	\$89,000.00	X	X	X
Piana Painting	\$190,000.00	X	X	X
Cam Painting, Inc.	\$170,000.00	X	X	X
Everlast Painting Company	\$185,000.00	X	X	X
Prime Painting Contractors, Inc.	\$320,000.00	X	X	X

Bid Recap 5/29/2007
San Dieguito Union High School District

ITEM 16C, 4-5

Project: Replace Roofing at NE Portion of Bldg B at Torrey Pines High School B2007-16

BIDDER	BID AMOUNT	BID BOND	DESIGNATION OF SUBS	NON-COLLUSION
Eberhard Benton Roofing	\$387,000.00	X	X	X
A Good Roofer, Inc.	\$287,260.00	X	X	X
Premier Roofing, Inc.	\$305,737.00	X	X	X
Roejack Roofing	\$255,700.00	X	X	X
Commercial & Industrial Roofing Co., Inc.	\$253,771.00	X	X	X
Best Contracting Services, Inc.	\$319,770.00	X	X	X
Roof Construction	\$292,956.00	X	X	X

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER/SIEMENS
BUILDING TECHNOLOGIES

EXECUTIVE SUMMARY

The contract entered into with Siemens Building Technologies called for the retrofit of six A/C units and the installation of an energy management conservation system (EMCS) for Bldg. B and the addition of three A/C units for Bldg. E at Torrey Pines High School. At the District's request, Siemens Building Technologies will now retrofit seven A/C units for Bldg. B and add four A/C units plus install an EMCS for Bldg. E.

RECOMMENDATION:

It is recommended that the Board approve Change Order Number 1 to the Torrey Pines High School Bldg. B West A/C Retrofit & ECMS and Bldg. E A/C Installation – Phase II project, contract entered into with Siemens Building Technologies, increasing the contract amount by \$59,370.00, and authorize Eric R. Dill or Stephen G. Ma to execute the change order.

FUNDING SOURCE:

Deferred Maintenance 14-00

CHANGE ORDER

ITEM 16D-1

PROJECT:

Energy Conservation Services Contract B2006-11 – Torrey Pines
High School Bldg. B West A/C Retrofit & ECMS; Bldg. E A/C
Installation - Phase II

CHANGE ORDER #1

DISTRICT:

San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:

Siemens Building Technologies, Inc.
9835 Carroll Center Road, Suite 100
San Diego, CA 92126

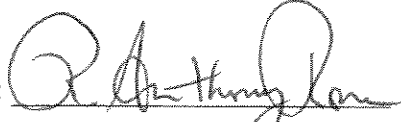
The contract is changed as follows:

Add A/C Unit #10 for Bldg. B retrofit and EMCS	\$23,819.00
Additional A/C Unit and add EMCS	<u>\$35,551.00</u>
	\$59,370.00

The contract sum was	\$526,449.00
Net change by previously approved change orders	0
The contract sum prior to this change order was	\$526,449.00
The contract sum will be increased by this change order in the amount of	\$ 59,370.00
The new contract sum, including this change order will be	\$585,819.00

CONTRACTOR
Siemens Building Technologies

OWNER
San Dieguito Union High
School District

By: 

By: _____

Date: 5/24/07

Date: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CHANGE ORDER/KIMMEL
CONSTRUCTION

EXECUTIVE SUMMARY

The contract entered into with Kimmel Construction called for the relocation of eight time filling fueling stations and the addition of three time filling fueling stations, among other tasks such as adding a retaining wall. At the District's request, the contractor will add four time filling fueling stations to the project instead of three.

RECOMMENDATION:

It is recommended that the Board approve Change Order Number 1 to the Relocate CNG Fueling Station at the SDUHSD Transportation Facility project, contract entered into with Kimmel Construction, increasing the contract amount by \$1,675.94, and authorize Eric R. Dill or Stephen G. Ma to execute the change order.

FUNDING SOURCE:

Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant

AGENDA ITEM 16D-2

ITEM 16D-2

CHANGE ORDER

PROJECT:
Relocate CNG Fueling Station at the SDUHSD
Transportation Facility B2007-10

CHANGE ORDER #1

DISTRICT:
San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

CONTRACTOR:
Kimmel Construction
642 Vale View Drive
Vista, CA 92081

The contract is changed as follows:

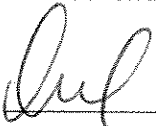
Increase number of time fill fueling stations from eight (8) to twelve (12) (contract called out for eleven (11)) \$1,675.94

The contract sum was	\$44,058.00
Net change by previously approved change orders	0
The contract sum prior to this change order was	\$44,058.00
The contract sum will be decreased /increased by this change order in the amount of	\$1,675.94
The new contract sum, including this change order will be	\$45,733.94

CONTRACTOR
Kimmel Construction

OWNER
San Dieguito Union High
School District

ARCHITECT
RNT Architects, Inc.

By:  _____

By: _____

By: _____

Date: 5/17/07

Date: _____

Date: _____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) Replacement Warrant

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing, and d) Replacement Warrant.

FUNDING SOURCE:

Not applicable

jr
Attachments

AGENDA ITEM 16E

SAN DIEGUITO UNION HIGH
FROM 05/09/07 THRU 05/25/07

ITEM 16E

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
274044	05/09/07	03	PLAYWRIGHTS PROJECT	014	PROF/CONSULT./OPER E	\$2,210.00
274045	05/09/07	06	PERFECTION LEARNING	012	MATERIALS AND SUPPLI	\$1,055.59
274046	05/09/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$143.82
274047	05/09/07	06	CUSTOMINK.COM	010	MATERIALS AND SUPPLI	\$1,130.30
274048	05/09/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$124.75
274049	05/09/07	03	ONE STOP TONER AND I	024	OFFICE SUPPLIES	\$108.61
274050	05/09/07	06	COX COMMUNICATIONS	013	OTHER SERV. & OPER.EX	\$720.00
274052	05/09/07	03	C C S PRESENTATION S	005	MAT/SUP/EQUIP TECHNO	\$1,142.15
274053	05/09/07	06	DOWD, ELLEN - ATTORN	030	LEGAL EXPENSE	\$56,500.00
274054	05/09/07	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$254.46
274055	05/09/07	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$209.48
274056	05/09/07	03	BLICK, DICK (DICK BL	005	MATERIALS AND SUPPLI	\$292.29
274057	05/10/07	03	CORPORATE EXPRESS	030	OFFICE SUPPLIES	\$565.67
274058	05/10/07	03	SEASIDE HEATING AND	025	REPAIRS BY VENDORS	\$1,635.00
274059	05/10/07	03	STAPLES STORES	014	MATERIALS AND SUPPLI	\$32.30
274060	05/10/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$129.21
274061	05/10/07	06	COLLEGE BOARD - AP	010	MATERIALS AND SUPPLI	\$58.88
274062	05/10/07	03	PRODUCTION ADVANTAGE	014	MATERIALS AND SUPPLI	\$1,511.09
274063	05/10/07	03	SWEETWATER SOUND	014	MATERIALS AND SUPPLI	\$1,077.37
274064	05/10/07	03	SAN DIEGO CO MUSIC E	014	MATERIALS AND SUPPLI	\$156.30
274065	05/10/07	03	OFFICE DEPOT	030	OFFICE SUPPLIES	\$32.31
274066	05/10/07	03	BEST COMPUTER SUPPLI	008	MATERIALS AND SUPPLI	\$78.83
274067	05/10/07	06	PRESTWICK HOUSE, INC	005	MATERIALS AND SUPPLI	\$63.37
274068	05/10/07	06	BLACKBOARD INC	035	LIC/SOFTWARE	\$9,800.00
274069	05/11/07	06	COUNTY OF SAN DIEGO	028	FEES - ADMISSIONS, T	\$1,729.00
274070	05/11/07	06	R F B & D RECORDING	030	DUES AND MEMBERSHIPS	\$500.00
274071	05/11/07	25-19	PORTABLE ON DEMAND S	036	IMPROVEMENT	\$1,029.00
274072	05/11/07	25-19	NORTH COUNTY TIMES	036	IMPROVEMENT	\$318.82
274073	05/11/07	03	K-LOG INC	005	NON CAPITALIZED EQUI	\$1,362.20
274074	05/11/07	03	A ACTION AWARDS	005	MATERIALS AND SUPPLI	\$53.88
274075	05/11/07	03	DIVERSIFIED BUSINESS	003	MATERIALS AND SUPPLI	\$171.20
274076	05/11/07	03	SOCIAL STUDIES SCHOO	014	MATERIALS AND SUPPLI	\$1,628.92
274077	05/11/07	06	OFFICE DEPOT	003	MATERIALS AND SUPPLI	\$64.08
274078	05/11/07	03	BACH COMPANY	003	MATERIALS AND SUPPLI	\$104.52
274079	05/11/07	03/06	THYSSENKRUPP ELEVATO	025	REPAIRS BY VENDORS	\$2,415.00
274080	05/11/07	03	ONE STOP TONER AND I	014	MATERIALS AND SUPPLI	\$420.19
274081	05/11/07	06	ORANGE COUNTY DEPT O	024	TEST SCORING	\$3,830.00
274082	05/11/07	06	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$332.93
274083	05/11/07	06	RIVERSIDE PUBLISHING	006	MATERIALS AND SUPPLI	\$85.96
274084	05/11/07	06	BEST COMPUTER SUPPLI	030	MATERIALS AND SUPPLI	\$78.83
274085	05/11/07	06	PIONEER STATIONERS I	005	MATERIALS AND SUPPLI	\$55.17
274086	05/11/07	03	STAPLES STORES	008	MATERIALS AND SUPPLI	\$369.34
274087	05/11/07	03	STAPLES STORES	008	MATERIALS AND SUPPLI	\$369.34
274088	05/14/07	06	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$140.05
274089	05/14/07	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$118.51
274090	05/14/07	03	OFFICE DEPOT	001	STORES	\$1,402.51
274091	05/14/07	03/06	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$283.82
274092	05/14/07	11	SAN DIEGUITO TROPHY	009	MATERIALS AND SUPPLI	\$113.14
274093	05/14/07	11	NASCO MODESTO	009	MATERIALS AND SUPPLI	\$90.37
274094	05/14/07	11	ADCENTIVE GROUP	009	ADVERTISING	\$523.99
274095	05/14/07	11	DELTA SYSTEMS COMPAN	009	MATERIALS AND SUPPLI	\$35.27
274096	05/14/07	11	COAST NEWS	009	ADVERTISING	\$97.50
274097	05/14/07	11	ONE STOP TONER AND I	009	MATERIALS AND SUPPLI	\$226.26
274098	05/14/07	11	READER, SAN DIEGO	009	ADVERTISING	\$110.00
274100	05/14/07	11	N C S PEARSON	009	REPAIRS BY VENDORS	\$504.00

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274101	05/14/07	11	DELL COMPUTER CORPOR	009	MAT/SUP/EQUIP TECHNO	\$3,465.29
274102	05/14/07	06	COSTCO CARLSBAD	010	MATERIALS AND SUPPLI	\$300.00
274103	05/14/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$431.29
274104	05/14/07	06	TROXELL COMMUNICATIO	010	MAT/SUP/EQUIP TECHNO	\$527.98
274105	05/14/07	03	N S T A	010	MATERIALS AND SUPPLI	\$133.11
274106	05/14/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$238.53
274107	05/14/07	03	OFFICE DEPOT	010	OFFICE SUPPLIES	\$687.71
274108	05/14/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$1,299.45
274109	05/14/07	03	GENESIS INC	010	MATERIALS AND SUPPLI	\$632.64
274110	05/14/07	03	ONE STOP TONER AND I	010	OFFICE SUPPLIES	\$237.03
274111	05/14/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$140.37
274112	05/14/07	03	HOME DEPOT	010	MATERIALS AND SUPPLI	\$700.00
274113	05/14/07	03	RHINO ART COMPANY IN	010	MATERIALS AND SUPPLI	\$700.00
274114	05/14/07	03	KINKO'S	010	MATERIALS AND SUPPLI	\$600.00
274115	05/14/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$82.95
274116	05/14/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$1,705.69
274118	05/14/07	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$385.37
274119	05/14/07	03	SMART AND FINAL CORP	010	MATERIALS AND SUPPLI	\$37.52
274120	05/14/07	03	SEHI-PROCOMP COMPUTE	010	MAT/SUP/EQUIP TECHNO	\$618.49
274121	05/14/07	03	ALLIE'S PARTY EQUIPM	010	RENTS & LEASES	\$1,161.27
274122	05/14/07	03	ONE STOP TONER AND I	005	SOFTWARE/DP SUPPLIES	\$859.85
274123	05/14/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$106.65
274124	05/14/07	03	ALPHA GRAPHICS	010	PRINTING	\$3,232.50
274125	05/14/07	03	ISLAND ROOTS PROTECT	010	SECURITY GUARD CONTR	\$2,380.00
274127	05/14/07	03	G B C GENERAL BINDIN	010	NON CAPITALIZED EQUI	\$1,785.94
274129	05/14/07	13	ECONOMY RESTAURANT S	014	EQUIPMENT REPLACEMEN	\$3,240.04
274130	05/14/07	13	THERMO SAFE	014	MATERIALS AND SUPPLI	\$122.84
274131	05/14/07	13	P C S REVENUE CONTRO	031	REPAIRS BY VENDORS	\$1,885.63
274132	05/14/07	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$287.20
274133	05/14/07	03	BEST COMPUTER SUPPLI	005	MATERIALS AND SUPPLI	\$57.00
274134	05/14/07	03	NORTH COUNTY TIMES	025	ADVERTISING	\$278.96
274135	05/14/07	03	ONE STOP TONER AND I	005	MATERIALS AND SUPPLI	\$182.09
274136	05/15/07	03	NORTH COUNTY TIMES	025	ADVERTISING	\$122.51
274137	05/15/07	03	COMPUSOURCE/ADB ENTE	005	MATERIALS AND SUPPLI	\$192.87
274138	05/15/07	06	ORIGO	003	MATERIALS AND SUPPLI	\$419.19
274139	05/15/07	06	MATH FORUM, THE	003	DUES AND MEMBERSHIPS	\$849.00
274140	05/15/07	03	EXPRESS PRINT	006	PRINTING	\$484.88
274141	05/15/07	06	BACH COMPANY	003	MATERIALS AND SUPPLI	\$2,654.96
274142	05/15/07	03/06	PREMIER AGENDAS INC	024	MATERIALS AND SUPPLI	\$5,389.01
274143	05/15/07	06	E T A/ CUISENAIRE	003	MATERIALS AND SUPPLI	\$959.73
274144	05/15/07	03	RHINO ART COMPANY IN	003	MATERIALS AND SUPPLI	\$184.63
274145	05/15/07	06	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$52.95
274146	05/15/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$167.68
274147	05/15/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$114.94
274148	05/15/07	03	B AND H PHOTO-VIDEO-	005	NON CAPITALIZED EQUI	\$636.37
274149	05/15/07	03	NORTH COUNTY TIMES	001	ADVERTISING	\$164.16
274150	05/15/07	03	C D W G.COM	026	OFFICE SUPPLIES	\$70.54
274151	05/15/07	03	GRAYBAR ELECTRIC CO	035	OFFICE SUPPLIES	\$57.88
274152	05/15/07	03	C D W G.COM	035	OFFICE SUPPLIES	\$62.54
274154	05/16/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$59.25
274156	05/16/07	03	GOPHER SPORT	008	MATERIALS AND SUPPLI	\$220.73
274157	05/16/07	03	T K O ENTERPRISES,	008	MATERIALS AND SUPPLI	\$45.09
274158	05/16/07	03	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$258.28
274159	05/16/07	03	LIBRARY VIDEO COMPAN	008	MATERIALS AND SUPPLI	\$285.16
274160	05/16/07	03	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$124.99

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274161	05/16/07	03	WEST COAST MICROSCOP	004	REPAIRS BY VENDORS	\$500.00
274163	05/16/07	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$63.78
274164	05/16/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$301.66
274165	05/16/07	03	CLASSROOM PRODUCTS W	008	MATERIALS AND SUPPLI	\$58.14
274166	05/16/07	03	BEST BUY GOVT AND ED	008	MATERIALS AND SUPPLI	\$219.04
274167	05/16/07	03	ARENSEN OFFICE FURNI	008	MATERIALS AND SUPPLI	\$220.89
274168	05/16/07	03	JAGUAR EDUCATIONAL	008	MATERIALS AND SUPPLI	\$37.66
274169	05/16/07	03	NASCO MODESTO	008	MATERIALS AND SUPPLI	\$66.21
274170	05/16/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$323.21
274171	05/16/07	03	EDUCATIONAL RESOURCE	008	MATERIALS AND SUPPLI	\$132.62
274172	05/16/07	03	SMART AND FINAL CORP	008	CLASSIF.EMPL.RECOGNI	\$131.12
274173	05/16/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$258.57
274174	05/16/07	06	ALTA BOOK CENTER	005	MATERIALS AND SUPPLI	\$34.43
274175	05/16/07	06	SUNDANCE PUBLISHING	005	MATERIALS AND SUPPLI	\$221.37
274176	05/16/07	06	GLOBE FEARON	005	MATERIALS AND SUPPLI	\$78.06
274178	05/16/07	25-19	ART'S TRENCH PLATE &	025	LAND IMPROVEMENTS	\$4,999.60
274179	05/16/07	03	PROMOTE MARKETING CO	005	MATERIALS AND SUPPLI	\$188.40
274180	05/16/07	03	MCBEE SYSTEMS, INC.	022	PRINTING	\$122.63
274181	05/16/07	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$3.46
274182	05/16/07	03	OFFICE DEPOT	005	MATERIALS AND SUPPLI	\$31.57
274183	05/16/07	06	DELL COMPUTER CORPOR	035	REPL.TECH.EQPT	\$5,466.59
274184	05/17/07	03/06	DELL COMPUTER CORPOR	010	MAT/SUP/EQUIP TECHNO	\$24,644.35
274185	05/17/07	03	OFFICE ZONE	005	MATERIALS AND SUPPLI	\$51.13
274186	05/17/07	03	OFFICE ZONE	022	OFFICE SUPPLIES	\$121.76
274187	05/17/07	03	B AND H PHOTO-VIDEO-	005	MATERIALS AND SUPPLI	\$376.21
274188	05/17/07	03	AREY JONES EDUCATION	006	MAT/SUP/EQUIP TECHNO	\$2,057.77
274189	05/17/07	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$4,581.64
274190	05/17/07	03	CORPORATE EXPRESS	035	OFFICE SUPPLIES	\$35.81
274191	05/17/07	03	OFFICE DEPOT	026	OFFICE SUPPLIES	\$368.20
274192	05/17/07	06	GREAT IDEAS FOR TEAC	003	MATERIALS AND SUPPLI	\$47.99
274193	05/17/07	06	ABILITATIONS - THE S	003	MATERIALS AND SUPPLI	\$53.82
274194	05/17/07	03	BEST COMPUTER SUPPLI	026	OFFICE SUPPLIES	\$326.82
274195	05/17/07	03	CORPORATE EXPRESS	005	MAT/SUP/EQUIP TECHNO	\$511.80
274196	05/17/07	03	COMPUSOURCE/ADB ENTE	035	SOFTWARE/DP SUPPLIES	\$3,099.97
274197	05/17/07	06	C S A AMERICA	028	FEES - ADMISSIONS, T	\$230.00
274198	05/17/07	06	GREAT IDEAS FOR TEAC	003	MATERIALS AND SUPPLI	\$82.07
274199	05/18/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$267.87
274200	05/18/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$99.35
274201	05/18/07	03	OFFICE DEPOT	022	OFFICE SUPPLIES	\$47.04
274202	05/18/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$21.70
274203	05/18/07	03	GRAINGER, WW INC	022	OFFICE SUPPLIES	\$24.44
274204	05/18/07	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$36,963.06
274205	05/18/07	06	CORPORATE EXPRESS	035	MATERIALS AND SUPPLI	\$1,508.50
274206	05/18/07	03	STATSEEKER PTY LTD	035	LIC/SOFTWARE	\$16,162.50
274207	05/18/07	06	EXPRESS PRINT	005	PRINTING	\$377.13
274208	05/18/07	03	ACCUVANT, INC.	035	REPAIRS BY VENDORS	\$6,213.89
274209	05/18/07	06	KEY CURRICULUM PRESS	012	LIC/SOFTWARE	\$1,626.20
274210	05/18/07	06	AREY JONES EDUCATION	005	MAT/SUP/EQUIP TECHNO	\$6,353.09
274211	05/18/07	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$258.56
274212	05/18/07	03	BEST COMPUTER SUPPLI	012	MATERIALS AND SUPPLI	\$123.41
274213	05/18/07	06	ONE STOP TONER AND I	012	MATERIALS AND SUPPLI	\$86.18
274214	05/14/07	13	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$44.61
274215	05/21/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$987.34
274216	05/21/07	06	EL NOPALITO RESTAURA	010	MATERIALS AND SUPPLI	\$799.94
274217	05/21/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$278.87

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274218	05/21/07	06	PAULA MAITA & COMPAN	012	MATERIALS AND SUPPLI	\$190.87
274219	05/21/07	03	CORPORATE EXPRESS	023	OFFICE SUPPLIES	\$389.28
274220	05/21/07	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$323.21
274221	05/21/07	03	ROE, BETZI	010	MATERIALS AND SUPPLI	\$500.00
274222	05/21/07	03	SAN DIEGUITO UHSD CA	010	CLASSIF.EMPL.RECOGNI	\$412.68
274223	05/21/07	03	TODAY'S PIZZA	025	CLASSIF.EMPL.RECOGNI	\$268.75
274224	05/21/07	03	ADORAMA CAMERA INC	012	MATERIALS AND SUPPLI	\$843.75
274225	05/21/07	03	STRETCH TEXT	012	MATERIALS AND SUPPLI	\$923.96
274226	05/21/07	03	C M C PUBLISHING/CLA	020	MATERIALS AND SUPPLI	\$100.00
274227	05/21/07	03	SAN DIEGO, CITY OF	005	MATERIALS AND SUPPLI	\$96.98
274228	05/21/07	06	PAXTON/PATTERSON	008	NON CAPITALIZED EQUI	\$104,260.76
274229	05/21/07	03	KATHARION	035	LIC/SOFTWARE	\$6,910.20
274230	05/21/07	06	MARCO PRODUCTS, INC.	012	MATERIALS AND SUPPLI	\$60.79
274231	05/21/07	06	HEALTH EDCO	012	MATERIALS AND SUPPLI	\$877.53
274232	05/21/07	06	PAXTON/PATTERSON	004	NON CAPITALIZED EQUI	\$102,878.38
274233	05/21/07	03	PINNACLE INNOVATIONS	035	LIC/SOFTWARE	\$500.00
274234	05/21/07	06	OCE FINANCIAL SERVIC	030	RENTS & LEASES	\$211.19
274235	05/21/07	03	FRONTIER FENCE COMPA	025	BLDG.-REPAIR MATERIA	\$56.57
274236	05/21/07	06	NIMCO, INC.	012	MATERIALS AND SUPPLI	\$159.45
274237	05/22/07	03	MILITARY PRESS NEWS	026	ADVERTISING	\$46.00
274238	05/22/07	03	CENTER FOR EDUCATION	030	BOOKS OTHER THAN TEX	\$166.50
274239	05/22/07	03	SAN DIEGUITO UHSD CA	005	CLASSIF.EMPL.RECOGNI	\$289.05
274240	05/22/07	03	SAN DIEGUITO UHSD CA	003	MATERIALS AND SUPPLI	\$777.00
274241	05/22/07	03	SAN DIEGUITO UHSD CA	020	MATERIALS AND SUPPLI	\$93.85
274242	05/22/07	25-19	KIMMEL CONSTRUCTION	025	LAND IMPROVEMENTS	\$44,058.00
274243	05/22/07	03	SAN DIEGUITO UHSD CA	020	MATERIALS AND SUPPLI	\$23.40
274244	05/22/07	03	PIONEER DRAMA SERVIC	003	MATERIALS AND SUPPLI	\$37.50
274245	05/22/07	03	EDUCATION WEEK	020	MATERIALS AND SUPPLI	\$49.94
274246	05/22/07	06	QUALITY TOOL & EQUIP	005	REPAIRS BY VENDORS	\$350.00
274247	05/22/07	03	DELL COMPUTER CORPOR	025	MAT/SUP/EQUIP TECHNO	\$1,155.10
274248	05/22/07	06	HEALTH EDCO	012	MATERIALS AND SUPPLI	\$367.57
274249	05/22/07	06	LEDBETTER, JILL	030	PAY IN LIEU OF TRANS	\$500.00
274250	05/22/07	03	ALLEN, SHERI	012	PROF/CONSULT./OPER E	\$600.00
274251	05/22/07	06	PATHWAY COMMUNICATIO	035	LIC/SOFTWARE	\$2,341.30
274252	05/22/07	06	DELL COMPUTER CORPOR	035	REPL.TECH.EQPT	\$6,342.00
274253	05/22/07	06	FUSIONSTORM	035	MAT/SUP/EQUIP TECHNO	\$5,345.87
274254	05/22/07	06	DELL COMPUTER CORPOR	010	MAT/SUP/EQUIP TECHNO	\$14,322.93
274255	05/22/07	06	SMART TECHNOLOGIES I	035	LIC/SOFTWARE	\$16,259.69
274257	05/22/07	06	HAMPTON BROWN	013	MATERIALS AND SUPPLI	\$1,073.00
274258	05/22/07	06	WEEKLY READER CORPOR	005	MATERIALS AND SUPPLI	\$37.17
274259	05/22/07	03	SADLIER-OXFORD	010	MATERIALS AND SUPPLI	\$69.30
274260	05/22/07	06	ALTA BOOK CENTER	004	MATERIALS AND SUPPLI	\$270.58
274262	05/22/07	06	SMART AND FINAL CORP	010	MATERIALS AND SUPPLI	\$300.00
274264	05/22/07	06	CAMBRIDGE EDUCATIONA	010	MATERIALS AND SUPPLI	\$95.90
274265	05/22/07	06	LEARNING SEED	033	MATERIALS AND SUPPLI	\$297.69
274266	05/22/07	03	DELL COMPUTER CORPOR	035	REPL.TECH.EQPT	\$8,530.94
274267	05/22/07	03	LIBRARY VIDEO COMPAN	013	MATERIALS AND SUPPLI	\$129.08
274268	05/22/07	03	FILMS FOR THE HUMANI	013	MATERIALS AND SUPPLI	\$140.02
274269	05/22/07	03	H R M VIDEO	013	MATERIALS AND SUPPLI	\$150.80
274270	05/22/07	03	HERFF JONES	013	MATERIALS AND SUPPLI	\$2,078.39
274271	05/22/07	03	TROXELL COMMUNICATIO	013	NON CAPITALIZED EQUI	\$4,972.90
274272	05/22/07	03	SIGN WORLD OF CALIFO	013	OTHER SERV.& OPER.EX	\$3,372.47
274273	05/22/07	06	TEXAS INSTRUMENTS	013	LIC/SOFTWARE	\$737.31
274274	05/22/07	03	LONGSTRETH SPORTING	013	NON CAPITALIZED EQUI	\$2,763.22
274275	05/22/07	03	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$140.08

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274276	05/22/07	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$198.93
274277	05/22/07	06	CHILDCRAFT	010	MATERIALS AND SUPPLI	\$242.83
274278	05/22/07	03	TIME CLOCK SALES & S	006	MATERIALS AND SUPPLI	\$131.37
274279	05/22/07	03	ROYAL BUSINESS GROUP	030	PRINTING	\$28.02
274280	05/22/07	03	RAPHAEL'S PARTY RENT	005	RENTS & LEASES	\$242.50
274281	05/22/07	06	GATEWAY / REPAIRS	005	SOFTWARE/DP SUPPLIES	\$184.04
274282	05/22/07	03/06	DIVERSIFIED BUSINESS	013	NON CAPITALIZED EQUI	\$767.18
274283	05/22/07	06	AMAZON.COM	030	TEXTBOOKS	\$51.34
274284	05/23/07	11	CORPORATE EXPRESS	009	IMPROVEMENT	\$34,150.65
274285	05/23/07	03	SCHOLASTIC INC	008	LIC/SOFTWARE	\$6,385.27
274286	05/23/07	03	AZTEC TECHNOLOGY COR	010	EQUIPMENT	\$12,998.96
274287	05/23/07	03/06	SAN DIEGO STAGE/LIGH	004	NON CAPITALIZED EQUI	\$3,394.67
274288	05/23/07	03	MOLECULAR DESIGNS	013	MATERIALS AND SUPPLI	\$3,037.00
274289	05/23/07	06	APPLE COMPUTER INC	014	MAT/SUP/EQUIP TECHNO	\$1,280.07
274290	05/23/07	03	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$306.17
274291	05/23/07	03	EDUCATIONAL RESOURCE	001	SOFTWARE/DP SUPPLIES	\$228.00
274292	05/23/07	06	SCHOOL SPECIALTY	003	MATERIALS AND SUPPLI	\$473.55
274293	05/23/07	06	BLICK, DICK (DICK BL	024	MATERIALS AND SUPPLI	\$1,317.92
274294	05/23/07	03	SAN DIEGUITO UHSD CA	013	CLASSIF.EMPL.RECOGNI	\$40.00
274295	05/23/07	03	SCHOLASTIC INC	024	MATERIALS AND SUPPLI	\$2,054.80
274296	05/23/07	06	HEALTH EDCO	010	NON CAPITALIZED EQUI	\$1,224.60
274297	05/23/07	06	LIBRARY VIDEO COMPAN	007	MATERIALS AND SUPPLI	\$625.16
274298	05/23/07	06	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$333.12
274299	05/23/07	06	SAN DIEGO CO SUPERIN	008	PROF/CONSULT./OPER E	\$100.00
274301	05/23/07	03	CORPORATE EXPRESS	037	OFFICE SUPPLIES	\$90.61
274302	05/23/07	03	SPECTRUM ENVIRONMENT	037	HAZARDOUS WASTE DISP	\$195.00
274303	05/23/07	06	SAX ARTS & CRAFTS	003	MATERIALS AND SUPPLI	\$143.91
274304	05/24/07	06	APPLE COMPUTER INC	014	TECHNOLOGY EQUIPMENT	\$5,883.61
274305	05/24/07	03	DIVERSIFIED BUSINESS	013	NON CAPITALIZED EQUI	\$794.12
274306	05/24/07	13	FROSTLINE MANUFACTUR	031	REPAIRS BY VENDORS	\$1,544.94
274307	05/24/07	03	TROXELL COMMUNICATIO	035	MATERIALS AND SUPPLI	\$174.07
274308	05/24/07	06	OFFICE DEPOT	003	MATERIALS AND SUPPLI	\$1,422.35
274309	05/24/07	06	B AND H PHOTO-VIDEO-	003	MATERIALS AND SUPPLI	\$883.33
274310	05/24/07	03	SWAIM BROS FIELD PAI	025	NON CAPITALIZED EQUI	\$2,686.00
274311	05/24/07	03	G AND R TIRE	025	REPAIRS BY VENDORS	\$913.30
274312	05/24/07	03	MOBIL CONSTRUCTION S	025	OTHER SERV.& OPER.EX	\$960.00
274313	05/25/07	06	APPLE COMPUTER INC	005	MAT/SUP/EQUIP TECHNO	\$15,651.33
670112	05/10/07	03	SUPPLY MASTER INC	001	STORES	\$62.06
670113	05/11/07	03	WESCO DISTRIBUTION	001	STORES	\$1,625.73
670114	05/11/07	03	ONE STOP TONER AND I	001	STORES	\$2,369.42
670115	05/11/07	03	SOUTHWEST PLASTIC BI	001	STORES	\$167.28
670116	05/11/07	03	HENRY SCHEIN	001	STORES	\$311.40
670117	05/11/07	03	UNITED HEALTH SUPPLI	001	STORES	\$74.83
670118	05/11/07	03	CAMEO PAPER	001	STORES	\$360.42
670119	05/11/07	03	PIONEER STATIONERS I	001	STORES	\$605.67
670120	05/11/07	03	ELGIN SCHOOL SUPPLY	001	STORES	\$1,420.35
670121	05/11/07	03	WAXIE SANITARY SUPPL	001	STORES	\$3,401.36
670122	05/11/07	03	XEROX CORPORATION	001	STORES	\$7,128.74
670123	05/11/07	03	SOUTHWEST SCHOOL/OFF	001	STORES	\$458.84
670124	05/14/07	03	WAXIE SANITARY SUPPL	001	STORES	\$1,000.91
670126	05/14/07	03	OFFICE DEPOT	001	STORES	\$1,273.11
670127	05/17/07	03	ONE STOP TONER AND I	001	STORES	\$512.35
670128	05/17/07	03	ELGIN SCHOOL SUPPLY	001	STORES	\$67.58
670129	05/18/07	03	PIONEER STATIONERS I	001	STORES	\$261.49
670130	05/18/07	03	WAXIE SANITARY SUPPL	001	STORES	\$498.77

SAN DIEGUITO UNION HIGH
 FROM 05/09/07 THRU 05/25/07

ITEM 16E

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
670131	05/18/07	03	CORPORATE EXPRESS	001	STORES	\$57.55
770103	05/22/07	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$69.00
770104	05/22/07	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$450.42
770105	05/22/07	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$230.63
770107	05/16/07	03	ISLAND ROOTS PROTECT	025	OTHER SERV.& OPER.EX	\$304.00
770108	05/22/07	03	XEROX CORPORATION	012	MATERIALS AND SUPPLI	\$289.46
770109	05/24/07	03	AROUND TOWN PRESSURE	025	OTHER SERV.& OPER.EX	\$265.00
770110	05/24/07	03	GRAINGER, WW INC	025	NON CAPITALIZED EQUI	\$1,661.18
770111	05/15/07	03	ROYAL BUSINESS GROUP	003	OFFICE SUPPLIES	\$71.12
870033	05/11/07	03	SAN DIEGO CO SUPERIN	022	CONFERENCE, WORKSHOP,	\$450.00
870041	05/22/07	03	BRAINARD, ED	022	CONFERENCE, WORKSHOP,	\$360.00
970001	05/11/07	25-18	NORTH COUNTY TIMES	036	IMPROVEMENT	\$122.51
970002	05/11/07	25-18	NORTH COUNTY TIMES	036	IMPROVEMENT	\$122.50
970003	05/24/07	25-18	GEOCON INCORPORATED	025	LAND IMPROVEMENTS	\$9,250.00
970007	05/24/07	25-18	FILE FAX	025	NON CAPITALIZED EQUI	\$3,958.90
970008	05/22/07	25-18	D A HOGAN & ASSOCIAT	036	IMPROVEMENT	\$10,845.00
REPORT TOTAL						\$751,463.54

INSTANT MONEY REPORT FOR THE PERIOD 05/09/07 THROUGH 05/29/07

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10295	DISCOVERY CHANNEL STOR	\$86.15
10296	DHL EXPRESS	\$200.00
10297	DHL EXPRESS	\$71.14
10298	FEDEX	\$81.90
10299	FEDEX	\$180.71
10300	DHL EXPRESS	\$200.00
10301	DHL EXPRESS	\$36.27
10302	DISCOVERY CHANNEL STOR	\$182.29
10303	DISCOVERY CHANNEL STOR	\$53.05
	<i>Total</i>	\$1,091.50

Individual Membership Listings
For the Period of May 9, 2007 through May 25, 2007

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
--------------------------	--------------------------	---------------

NONE TO REPORT		
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San Diego County Office of Education

PETITION FOR ISSUANCE OF NEW WARRANT IN LIEU OF VOID WARRANT
(Government Code Section 29802, Warrants
Becoming Void After September 20, 1963)

1. TO THE BOARD OF EDUCATION OF THE San Dieguito Union High School District: I, the undersigned, declare that I am the payee of original warrant number 10-030046 dated 3/30/2006, in the amount of **Eight Hundred Twenty-Nine And 52/100 dollars (\$829.52)** attached hereto and presented to your Board pursuant to Section 29802 of the Government Code. I hereby request that you adopt an order instructing the County Auditor to draw a new warrant in favor of me for the same amount as the original warrant.

Executed at _____ on _____ 20_____.

I certify under penalty of perjury that the foregoing is true and correct.

CARRIE LODEN LAND

Name of Payee

Signature of Payee

Address of Payee

2. ORDER OF THE BOARD OF San Dieguito Union High TO DRAW WARRANT:

It is ORDERED by the Board of Education of the San Dieguito Union High School District that the County Auditor of the County of San Diego draw a new warrant in favor of the same payee and in the same amount of the above described warrant.

Clerk of the Board

Date _____ 20____ By _____ Deputy

3. DISTRICT'S REISSUE OF PAYROLL WARRANT:

On _____ 20____, the district issued commercial warrant number _____ to **CARRIE LODEN LAND**, payee, for **Eight Hundred Twenty-Nine And 52/100 dollars** to replace void warrant number 10-030046 described above.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF NAMING OF FACILITY /
TORREY PINES HIGH SCHOOL STADIUM

EXECUTIVE SUMMARY

Please find attached the formal request from the Torrey Pines High School Stadium Committee, prepared by Brett Killeen, Principal, recommending the "Falcon Stadium" be renamed to the "Ed Burke Field at Falcon Stadium".

As a part of this renaming, the Stadium Committee is proposing to either add Ed Burke's name to the existing scoreboard or replace the scoreboard with an entirely new unit. In addition, the Committee is also considering adding Ed Burke's name to the donor wall at the stadium entrance.

RECOMMENDATION:

It is recommended that the Board approve the renaming of the Falcon Stadium at Torrey Pines High School to be the "Ed Burke Field at Falcon Stadium".

FUNDING SOURCE:

Not applicable.

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.



**TORREY PINES
HIGH SCHOOL**

3710 Del Mar Heights Rd.
San Diego, CA 92130
(858) 755-0125
FAX (858) 481-0098
www.tphs.net

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

ITEM 17

May 29, 2007

Dear Dr. Lynch,

A formal request has been made by the Torrey Pines High School Stadium Committee to re-name our stadium from "Falcon Stadium," to "Ed Burke Field at Falcon Stadium." Pursuant to Board Policy 7310 / AR-1, a Review Committee was established to review the request and make a recommendation to you and the Board of Trustees for consideration. The Review Committee included the following members: Brian Djavaheerian, Student; Scott Ashby, Teacher; Brett Killeen and Rick Ayala, Site Administrators; Steve Ma, District-Level Administrator; and Michael Djavaheerian, Parent. After careful review of the proposal, following the guidelines as set forth in Board Policy, we support this request and submit it to you for consideration.

Extraordinary circumstances exist that merit the renaming of the stadium facility. Ed Burke is an extraordinary person of impeccable character who has made an extraordinary impact on our students during his tenure in our district. A student testimonial characterizes his impact in the following way:

"Coach Burke is an inspirational coach. He can get us to do more than we thought we could; he pushes us to be better players and better people. It will be inspirational to name the field after Coach Burke, and to have his name on the scoreboard. In a close game, when we are tired, we can look up there, and I know it will remind me to try harder."

Parents report that Ed Burke developed more than football players—he developed great people with character. One parent wrote the following:

"Under the influence of Coach Burke, they [students] learn lessons that will last them a lifetime—about teamwork, the value of discipline and hard work, about commitment to a common goal. They see a program that is run with integrity and that promotes character, and learn to emulate that behavior. Coach Burke's legacy is not that he won football games—he did—but it is what he did for all those players and students he affected, and what they will in turn do in the future."

In addition to being an exceptional coach and teacher, who was honored this year as the teacher of the year at Torrey Pines High School, and the co-teacher of the year for the San Dieguito Union High School District, Ed Burke has played a vital role in enhancing the facilities for our students. During his tenure, he was very persuasive in fundraising for the stadium and more recently, the brand-new team room. This facility will not only benefit football players, but female student-athletes, as well.

ITEM 17

Ed Burke has positively impacted the lives of thousands of students over his forty-year career in education. Many of his student-athletes have competed at all levels of inter-collegiate athletics, and several have gone on to play football in the National Football League.

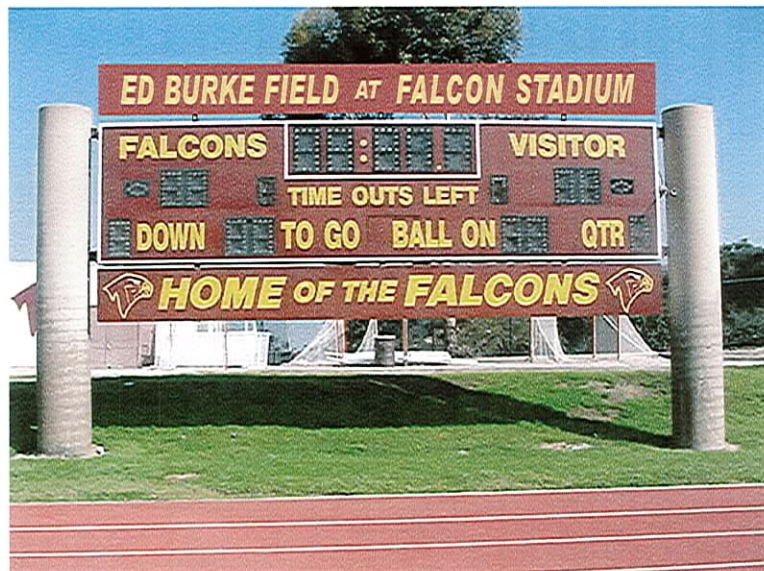
The Review Committee supports the proposal as brought forth by the Stadium Committee to re-name "Falcon Stadium" to "Ed Burke Field at Falcon Stadium." We agree that when one looks at the name of the field, one will note that what we do on the field of play must be done with character, class, integrity, and sportsmanship. This is exactly what we want from our students, and it is also in alignment with CIF's program, "Pursuing Victory with Honor."

Thank you for your consideration of this request. Should you have any questions, please contact me.

Sincerely,

Brett A. Killeen
Principal

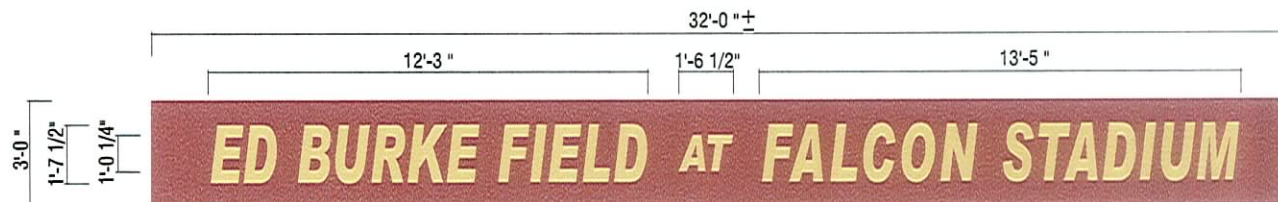
ITEM 17



Scale: 1/8" = 1'

MANUFACTURE AND INSTALL

- ONE (1) HEADER SIGN ABOVE SCORE BOARD.
- ALUMINUM CONSTRUCTION
- PAINTED TO MATCH EXISTING COLOR.
- VINYL APPLIED FIRST SURFACE



Panel Length Will Match Existing Sign.

Scale: 1/4" = 1'

THIS IS AN ORIGINAL UNPUBLISHED DRAWING DESIGNED BY PACIFIC SIGN CONSTRUCTION, INC. IT IS SUBMITTED FOR YOUR PERSONAL USE IN CONJUNCTION WITH A PROJECT BEING PLANNED FOR YOU BY PACIFIC SIGN CONSTRUCTION, INC. IT IS NOT TO BE SHOWN TO ANYONE OUTSIDE YOUR ORGANIZATION NOR IS IT TO BE REPRODUCED, COPIED OR CHANGED IN ANY FASHION.

PACIFIC SIGN CONSTRUCTION, INC.
12339 Oak Knoll Rd. Poway, Ca. 92064 (858) 486-8006
Lic.#447724

JOB TITLE TORREY PINES HIGH SCHOOL		CUSTOMER APPROVAL X	DATE / /	SCALE AS NOTED
ADDRESS FALCON STADIUM SCORE BOARD		LANDLORD APPROVAL X	DATE 3/19/07	
SALES Roy Flahive	DRAWING BY Kelly	FONT	REVISED	SHEET 1 OF 1 # 7511

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: RESOLUTION FOR ADOPTION - HR 648
NO CHILD LEFT BEHIND

EXECUTIVE SUMMARY

Attached is a Resolution in support of H.R. 648, a draft legislation based on input from local school boards across the nation, which addresses concerns of local school boards regarding unintended consequences of the *No Child Left Behind* federal legislation while holding states and school districts accountable.

RECOMMENDATION:

It is recommended that the Board sign the attached Resolution in support of NSBA'S campaign to improve *No Child Left Behind* Federal Improvement Act of 2001.

FUNDING SOURCE:

N/A

AGENDA ITEM 18

ITEM 18

**Resolution for Adoption by
San Dieguito Union High School District Board of Trustees**

WHEREAS, on January 8, 2002, President Bush signed into law the *No Child Left Behind (NCLB) Act of 2001*, which applies to all school districts and schools within states that accept federal Title I dollars; and

WHEREAS, the San Dieguito Union High School District Board of Trustees supports the goals of NCLB of raising student achievement; closing the achievement gap; and ensuring that each child has a highly qualified teacher; and

WHEREAS, the San Dieguito Union High School District Board of Trustees continues to welcome the accountability for improving student and school performance; and

WHEREAS, the San Dieguito Union High School District Board of Trustees has had four years of operational experience in implementing NCLB and;

WHEREAS, the San Dieguito Union High School District Board of Trustees has identified improvements that could be made to NCLB that would eliminate barriers to full implementation of the federal law; and

WHEREAS, the National School Boards Association (NSBA) developed draft legislation based on input from local school boards across the nation that would address the concerns of local school boards, and improve the implementation of NCLB; and

WHEREAS, in April 2006 the NSBA Delegate Assembly re-affirmed its support of federal legislation that is consistent with the NSBA draft legislation, and

WHEREAS, in January 2007 Representative Don Young (R-AK) re-introduced legislation, the *No Child Left Behind Improvements Act of 2007*, H.R. 648, that is consistent with the NSBA draft legislation; now therefore, be it

RESOLVED, That the San Dieguito Union High School District Board of Trustees urges Congressman Brian Bilbray to fully support H.R. 648 by becoming a co-sponsor of the bill, and be it further

RESOLVED, That the San Dieguito Union High School District Board of Trustees seeks the support of local community and civic leaders and appropriate members of the California State Legislature in encouraging Senators Christine Kehoe and Mark Wyland and Assembly Member Martin Garrick to become a co-sponsor of H.R. 648, and be it finally

RESOLVED, that copies of this resolution be sent to members of the California U.S. congressional delegation, the governor, the members of the California State Legislature, local public governing officials, and the State Superintendent of Schools Jack O'Connell.

Deanna Rich, President

Beth Hergesheimer, Vice President

Joyce Dalessandro, Clerk

Linda Friedman, Member

Barbara Groth, Member

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: BOARD POLICY REVISION #2000 – *CONCEPTS
AND ROLES IN ADMINISTRATION*

EXECUTIVE SUMMARY

The attached Board Policy Revision comes as a result of a recommendation by CSBA's Board Policies updating services. These changes may be to update language or meet new / revised state guidelines.

RECOMMENDATION:

This Board Policy revision is being submitted for first reading and will be resubmitted for Board approval on June 26, 2007.

FUNDING SOURCE:

N/A

AGENDA ITEM 22

PROPOSED
2000

ADMINISTRATION
CONCEPTS AND ROLES IN ADMINISTRATION

The Governing Board recognizes that district administration performs essential roles and functions in support of student learning, including the provision of instructional support and services to schools as well as the responsible management of non-instructional operations. The Superintendent or designee may make decisions concerning district operations within the parameters of law and Board policy.

The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encourages positive relationships within the community, and instills confidence in district schools.

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board.

Because the Superintendent is the only district employee who is directly selected and evaluated by the Board, the Board has a responsibility to ensure that the Superintendent possesses the skills and attributes that best meet the needs of the district.

The Board and Superintendent shall agree upon a system for evaluating the Superintendent, including the evaluation criteria, method, evaluation instrument, process, and timeline.

The Superintendent may delegate to other district staff any duties imposed upon him/her by the Board. This delegation shall not relieve the Superintendent of responsibility for actions taken by his/her designees.

~~The Governing Board expects the administration to promote the creation of the best possible educational program and to maintain an environment conducive to learning. The Superintendent shall provide the vision and educational leadership in this effort and shall give~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Policy Revised: September 29, 1991
Policy Revision DRAFT: March 1, 2007

ITEM 22

1/3

**PROPOSED
2000**

ADMINISTRATION

~~top priority to meeting the needs of all students and actively helping teachers raise academic achievement.~~

~~The Superintendent or designee shall develop decision making processes which are responsive to the school community and to the specific needs of individual students. He/she shall provide means by which staff, students and parents/guardians at each school may participate in decisions related to school improvement and matters which the Board identifies as appropriately managed professional advice to the Board and to citizen advisory committees.~~

~~Within the parameters of law, the Board may employ administrative and supervisory personnel to assist in the effective management of the district. All school and departments shall form a single administrative system organized so that appropriate decision making may take place at various levels in accordance with Board policy and administrative regulations. The Board expects the Superintendent to recognize, develop and use the leadership abilities of staff.~~

~~The Board desires to give all administrators the authority they need in order to carry out their assigned responsibilities. The Board shall clearly state what it expects of the Superintendent and shall evaluate him/her on how well those expectations have been met. In turn, the Superintendent or designee shall clearly evaluate how well those expectations have been met.~~

Legal Reference:

EDUCATION CODE

- 35020 Duties of employees fixed by governing board
- 35026 Employment of district superintendent by certain district**
- 35028 Qualifications for employment
- 35029 Waiver of credential requirements**
- 35031 Term of employment
- 35033 District superintendent for certain districts**
- 35034 District superintendent of certain districts**
- 35035 Powers and duties of superintendent**
- 35160 Authority of governing boards
- 35160.1 Board authority of school districts
- 35161 Powers and duties generally
- ~~41401 41407 Teaching and non teaching certificated employee ratio~~

**PROPOSED
2000**

ADMINISTRATION

MANAGEMENT RESOURCES

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Selection and
Employment, 2006

Maximizing School Board Governance: Superintendent Evaluation,
2005

Superintendent Governance Standards, 2001

CSBA Professional Governance Standards, 2000

WEB SITES

CSBA: <http://www.csba.org>

American Association of School Administrators:

<http://www.aasa.org>

Association of California School Administrators:

<http://www.acsa.org>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Policy Revised: September 29, 1991
Policy Revision DRAFT: March 1, 2007

ITEM 22

3/3

ADMINISTRATION

2000

CONCEPTS AND ROLES IN ADMINISTRATION

CURRENT

The Governing Board expects the administration to promote the creation of the best possible educational program and to maintain an environment conducive to learning. The Superintendent shall provide the vision and educational leadership in this effort and shall give top priority to meeting the needs of all students and actively helping teachers raise academic achievement.

The Superintendent or designee shall develop decision-making processes which are responsive to the school community and to the specific needs of individual students. He/she shall provide means by which staff, students and parents/guardians at each school may participate in decisions related to school improvement and matters which the Board identifies as appropriately managed professional advice to the Board and to citizen advisory committees.

Within the parameters of law, the Board may employ administrative and supervisory personnel to assist in the effective management of the district. All school and departments shall form a single administrative system organized so that appropriate decision-making may take place at various levels in accordance with Board policy and administrative regulations. The Board expects the Superintendent to recognize, develop and use the leadership abilities of staff.

The Board desires to give all administrators the authority they need in order to carry out their assigned responsibilities. The Board shall clearly state what it expects of the Superintendent and shall evaluate him/her on how well those expectations have been met. In turn, the Superintendent or designee shall clearly evaluate how well those expectations have been met.

Legal Reference:

EDUCATION CODE

- 35020 Duties of employees fixed by governing board
- 35028 Qualifications for employment
- 35031 Term of employment
- 35160 Authority of governing boards
- 35160.1 Board authority of school districts
- 35161 Powers and duties generally
- 41401-41407 Teaching and non-teaching certificated employee ratio

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: June 1, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Becky Banning, Executive Assistant to
the Superintendent

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: **BOARD POLICY REVISION #9200 –LIMITS
OF BOARD MEMBERS’ AUTHORITY**

EXECUTIVE SUMMARY

The attached Board Policy Revision comes as a result of a recommendation by CSBA’s Board Policies updating services. These changes may be to update language or meet new / revised state guidelines.

RECOMMENDATION:

This Board Policy revision is being submitted for first reading and will be resubmitted for Board approval on June 26, 2007.

FUNDING SOURCE:

N/A

AGENDA ITEM 23

PROPOSED
9200

BYLAWS OF THE BOARD

BOARD MEMBERS

Limits of Board Members Authority

The Governing Board is the unit of authority over the district. It has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting.

The Board member has no individual authority. Individually, the Board member may not commit the district to any policy, act or expenditure. The Board member cannot do business with the district served, nor should the Board member have an interest in any contract with the school district. The Board member represents and acts for the community as a whole and does not represent any fractional segment of the community.

Individual members of the Board, by virtue of holding office, shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent. At his/her discretion, the Superintendent may refer the request to the entire Board for consideration. If approved, the Superintendent or designee shall perform any necessary research associated with the request and report to the Board at a future meeting.

Because his/her position as a Board member may inhibit the performance of school personnel, a Board member shall not serve as a volunteer classroom aide in the district without the approval of the Superintendent or designee.

Obligations of Board Members

Board members should hold the education of children and youth above any partisan principle, group interest, or personal interest.

Board members should understand their role and the programs offered by the district. They should study all agenda materials before the meeting, participate in the discussion of items which come before the Board, vote on motions and resolutions, and abstain only for compelling reasons.

Board members shall refer Board-related correspondence to the Superintendent or designee for forwarding to the Board or for placement on the Board's agenda **as appropriate.**

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Bylaw Adopted: February 19, 1987

Bylaw Revised: December 15, 1994

ITEM 23

1/2

PROPOSED

9200

BYLAWS OF THE BOARD

Board members and persons elected to the Board are responsible for complying with the requirements of the state's open meeting laws.

BOARD MEMBERS (CONTINUED)

The Superintendent or designee shall make available a copy of the Brown Act to each Board member and to anyone who is elected to the Board.

Legal Reference:

EDUCATION CODE

7054	Use of district property
35010	Control of district; prescription and enforcement of rules
35100-35351	Governing boards - esp.
35160-35184	Powers and duties
35230-35240	Corrupt practices
35291	Rules
35292	Visits to schools (Board members)

GOVERNMENT CODE

54952.1	Member of a legislative body of a local agency
54952.7	Copies of chapter to members of legislative body
54959	Penalty for unlawful meetings

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Bylaw Adopted: February 19, 1987

Bylaw Revised: December 15, 1994

ITEM 23

2/2

CURRENT

BYLAWS OF THE BOARD

9200

BOARD MEMBERS

Limits of Board Members Authority

The Governing Board is the unit of authority over the district. It has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting.

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Board members shall refer Board-related correspondence to the Superintendent or designee for forwarding to the Board or for placement on the Board's agenda.

Board members and persons elected to the Board are responsible for complying with the requirements of the state's open meeting laws.

Bylaw Adopted: February 19, 1987

Bylaw Revised: December 15, 1994

BYLAWS OF THE BOARD

1/2
9200
ITEM 23

CURRENT

BOARD MEMBERS (CONTINUED)

The Superintendent or designee shall make available a copy of the Brown Act to each Board member and to anyone who is elected to the Board.

Legal Reference:

EDUCATION CODE

7054	Use of district property
35010	Control of district; prescription and enforcement of rules
35100-35351	Governing boards - esp.
35160-35184	Powers and duties
35230-35240	Corrupt practices
35291	Rules
35292	Visits to schools (Board members)

GOVERNMENT CODE

54952.1	Member of a legislative body of a local agency
54952.7	Copies of chapter to members of legislative body
54959	Penalty for unlawful meetings

Bylaw Adopted: February 19, 1987
Bylaw Revised: December 15, 1994

2/2

ITEM 23

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Frederick Labib-Wood
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: First Reading of Proposed Revisions to
Board Policy 4232 Setting Rates of Pay
for Classified Substitutes

EXECUTIVE SUMMARY

From time to time it is necessary for the Board to hire persons who are not regular employees of the Classified Service to perform work as substitutes for regular employees who are absent, or work of a limited-term duration, for example related to a special project or a spike in the normal workload that cannot reasonably be performed by the regular workforce.

The last time the Board addressed the rates of pay for such persons was in 2001. Those rates are now sufficiently out of date that the District is experiencing difficulty in finding and retaining a viable pool of substitute workers.

The purposes of the proposed revisions to Board Policy 4232 are (1) to update the pay rates and (2) to establish a simple mechanism for keeping these rates up to date over time.

This policy has always recognized a difference in pay between regular employees and substitutes. Under the District's existing time-in-service salary structure, a regular employee over time, because of the experience gained by successful performance of the job, becomes more valuable to the District. Therefore associated with each salary range are several annual step increases that may be awarded upon completion of satisfactory service in the first years after initial hire into the job class.

In contrast, a worker brought in for a short period of time to substitute for an absent,

regular employee, will not encounter, and is not expected to perform, the full scope and depth of tasks and responsibilities assigned to a permanent position and that are part of the performance requirements of a regular employee throughout a full year of service.

The proposed revision sustains that value differentiation by linking the pay of the substitute worker to the job class of the work being assigned but at a lower rate on the salary table. Use of a 2-range difference is about 5% less for substitute work. Therefore even if the salary table changes over time, substitute workers would maintain about a 5% differential below the regular workforce. In the event that the assignment lasts for more than three months, the pay rate for substitute work would then increase to entry rate for the job class.

This revision to the policy for substitute pay will be reviewed by the Personnel Commission at its regular meeting of June 12, 2007 for consistency with the District's overall pay philosophy for the classified service and to ensure that it provides an equitable basis for paying substitutes hired from outside the classified service..

RECOMMENDATION:

That the Board review the revised Policy 4232 Rates of Pay for Classified Substitutes, Provisional and Limited-Term Employees effective July 1, 2007.

FUNDING SOURCE:

District General and Special Funds.

PROPOSED

PERSONNEL

DRAFT 5/29/07

4232

RATES OF PAY FOR CLASSIFIED SUBSTITUTES, PROVISIONAL AND LIMITED-TERM EMPLOYEES

When appropriate and necessary for the efficiency of the classified service, the Board will hire employees for short periods of time that do not warrant establishment of a permanent classified position. One example would be the need to hire a substitute employee to carry out work during the absence of a regular employee. Another example would be the need for additional help for a limited period of time not to exceed six months.

Definitions of substitute, provisional, and limited-term employees and their appointments are contained in the Personnel Commission's Rules and Regulations for the Classified Service.

The purpose of this policy is to establish the rates of pay for persons hired to perform such work and who are not regular employees of the classified service. Persons hired into these assignments and who are not regular employees of the classified service will not participate in the health and welfare plans or other fringe benefits of the school district when not otherwise provided by law.

Rates of pay for persons who are not regular employees of the District and who are hired to perform substitute, provisional, or limited-term work, will be the rate equal to the first step of the salary range that is two ranges less than the salary range of the class in which the person is hired to serve. After 90 continuous calendar days of service in the same assignment, or 90 cumulative work days of work in the same class, the rate of pay will become the same as the rate of the first step on the salary range of the class in which the person is assigned.

A person who has retired from the District and who is providing substitute, provisional or limited-term service shall be paid in accordance with applicable Contract provisions or Personnel Commission Rules for retirees.

~~A substitute employee shall be a person possessing the qualifications to substitute in the classified service of the district and who is used in the absence of the regular employee.~~

~~The person substituting in the classified service will not participate in the health and welfare plans or other fringe benefits of the school district.~~

Policy Adopted: October 17, 1996
Policy Revised: February 2, 2000
Policy Revised: February 1, 2001
Policy Revised: July 1, 2007

ITEM 24
1 of 2

PROPOSED

PERSONNEL

DRAFT 5/29/07

4232

Rates of compensation for substitute classified employees will be set by the Board. A person substituting for a classified employee shall be compensated at the following rates*:

<u>Job Family</u>	<u>Titles</u>	<u>Hourly Rate</u>
Clerical	Substitute Clerk (Includes reception, library, & health)	10.50
Custodial	Substitute Custodian (Includes Day, Night, & Locker Room)	11.00
Food Service	Substitute Food Service Assistant	8.55
Grounds	Substitute Grounds Worker I	11.25
Support	Substitute Instructional Assistant	10.00
Services	Substitute Instructional Asst SpEd & Bilingual	11.25
	Substitute Instructional Asst SED/SH	12.00
	Substitute Campus Supervisor Sr.High	10.75
	Substitute Campus Supervisor Middle School	10.00
	Substitute Tutoring Center Specialist	13.00
	Substitute Computer Lab Facilitator	12.00
Maintenance	Substitute Maintenance Worker I	11.25
Transportation	Substitute School Bus Attendant	10.25
	Substitute School Bus Driver	13.25
	Substitute Mechanic	16.00
	Substitute Service Worker	13.00
Warehouse	Substitute Delivery Driver	12.25

~~* Retired employees who substitute will be paid on appropriate range.~~

Policy Adopted: October 17, 1996
Policy Revised: February 2, 2000
Policy Revised: February 1, 2001
Policy Revised: July 1, 2007

CURRENT

CLASSIFIED SUBSTITUTES

A substitute employee shall be a person possessing the qualifications to substitute in the classified service of the district and who is used in the absence of the regular employee.

The person substituting in the classified service will not participate in the health and welfare plans or other fringe benefits of the school district.

Rates of compensation for substitute classified employees will be set by the Board. A person substituting for a classified employee shall be compensated at the following rates*:

<u>Job Family</u>	<u>Titles</u>	<u>Hourly Rate</u>
Clerical	Substitute Clerk (Includes reception, library, & health)	10.50
Custodial	Substitute Custodian (Includes Day, Night, & Locker Room)	11.00
Food Service	Substitute Food Service Assistant	8.55
Grounds	Substitute Grounds Worker <u>I</u>	11.25
Support Services	Substitute Instructional Assistant	10.00
	Substitute Instructional Asst.-Sp.Ed & Bilingual	11.25
	Substitute Instructional Asst.-SED/SH	12.00
	Substitute Campus Supervisor-Sr.High	10.75
	Substitute Campus Supervisor-Middle School	10.00
	Substitute Tutoring Center Specialist	13.00
	Substitute Computer Lab Facilitator	12.00
	Substitute Computer Support Technician	16.00
Maintenance	Substitute Maintenance Worker I	11.25
Transportation	Substitute School Bus Attendant	10.25
	Substitute School Bus Driver	13.25
	Substitute Mechanic	16.00
	Substitute Service Worker	13.00
Warehouse	Substitute Delivery Driver	12.25

* Retired employees who substitute will be paid on appropriate range.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: October 17, 1996
Policy Revised: February 2, 2000
Policy Revised: February 1, 2001

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 30, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Frederick Labib-Wood
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Proposed Board Policy Revision, # 4216.3-37.1, *Class Description for Interpreter for the Hearing Impaired, SR 50*

EXECUTIVE SUMMARY

This item is on the Agenda for first reading and is presently scheduled for adoption at the Board's regular meeting of June 26, 2007.

Skilled interpreters for the deaf are in short supply with demand greatly exceeding the supply. Not only do schools need their services, courts, other government agencies, and private companies also compete for the few individuals who have the necessary proficiency. The State of California is adopting revised regulations that impose new qualification standards for interpreters working with students in public schools. The standards will phase in over a two-year period starting July 1, 2007, with the State raising the bar higher in 2008 and again in 2009.

The San Dieguito Union High School District currently has two positions that will be affected by the State's new regulations. The proposed revisions to the job "Interpreter for the Hearing Impaired" (copy attached) aligns District job qualifications to the new State requirements, including a phase-in to allow current employees to prepare themselves for the new qualifications.

The proposal reallocates the District's job class from SR 40 to SR 50 on the bargaining unit salary schedule to reflect the change in qualification requirements and to place San Dieguito in the most favorable position with respect to its external market. The SR 50 range will be in effect for any employee who meets the 2009 standard. Employees who meet the 2007 standard would be paid next year an Interim 1 range at SR 44. Those who meet the 2008 standard would be paid an Interim 2 range at SR 46. Whenever an employee passes the requisite exam to meet the next standard, their range will change accordingly. Each year current employees must meet the prevailing State standard to remain eligible for employment in the job class.

This recommendation will be reviewed by the Personnel Commission at its meeting of June 12, 2007. These changes have also been discussed with the CSEA bargaining unit.

RECOMMENDATION:

The proposed salary action and revised policy is being submitted to the Board as information only, and will be resubmitted for adoption at its regular meeting of June 26, 2007.

FUNDING SOURCE:

District General Fund.

AGENDA ITEM 25

CLASSIFIED PERSONNEL

DRAFT 4/16/07

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

PROPOSED

OVERALL JOB PURPOSE STATEMENT:

Under the day-to-day direction of a certificated teacher, the job of Interpreter for the Hearing Impaired is done for the purpose/s of assisting in the instruction of individual or small groups of students using appropriate manual communication; interpreting, translating and tutoring students with severe hearing impairments; and performing routine clerical and supportive tasks for instructional personnel.

DISTINGUISHING CHARACTERISTICS

This job is distinguished from similar jobs by the following characteristics: The Interpreter for the Hearing Impaired is assigned to assist teachers in the conducting of intensified learning experience. The classification differs from other Instructional Support classifications in that the Interpreter for the Hearing Impaired works in the instructional environment with severely hearing impaired students.

ESSENTIAL FUNCTIONS

- * Interprets a variety of instructional exercises and classroom activities for the purpose of translating instructional materials and directions to students and for enhancing communication between student and teachers.
- * Tutors/interprets for individuals and small groups of students for the purpose of reinforcing and follow-up on instructional concepts.
- * Assists students with study activities for the purpose of facilitating accomplishment of their individual educational program.
- * Reports student progress for the purpose of assisting the teacher to assess student's learning.
- * Assists in the preparation of a variety of instructional materials and learning aids for the purpose of facilitating interpretation services.

SAN DIGUITO UNION HIGH SCHOOL DISTRICT

ITEM 25

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

1/5

CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

PROPOSED

- * Performs interpreting functions at various school-related activities for the purpose of facilitating communication for students and staff involved.
- * Assist students in the operation of a variety of instructional media machines and specialized equipment of the hearing impaired for the purpose of facilitating the instructional process.
- * Maintains a record of student progress for the purpose of providing historical documentation for future reference by self and/or others.
- * Maintains records, files, supplies and work aids as assigned for the purpose of providing for necessary materials in an efficient and timely manner.
- * Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.
- * Interprets a variety of instructional exercises and classroom activities for the purpose of translating instructional materials and directions to students and for enhancing communication between student and teachers.
- * Tutors/interprets for individuals and small groups of students for the purpose of reinforcing and follow-up on instructional concepts.
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SAN DIGUITO UNION HIGH SCHOOL DISTRICT

ITEM 25

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

PROPOSED

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- * Assist students in the operation of a variety of instructional media machines and specialized equipment of the hearing impaired for the purpose of facilitating the instructional process.
- * Maintains a record of student progress for the purpose of providing historical documentation for future reference by self and/or others.
- * Maintains records, files, supplies and work aids as assigned for the purpose of providing for necessary materials in an efficient and timely manner.
- * Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including using pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: basic concepts of child growth and development, and developmental behavior characteristics of the hearing impaired; student behavior management strategies and techniques; basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading; appropriate English usage,

SAN DIGUITO UNION HIGH SCHOOL DISTRICT

ITEM 25

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

Policy Revised: July 1, 2003

Policy Revised: July 1, 2007

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

PROPOSED

punctuation, spelling and grammar; manual communication language appropriate to the assignment; safe practices in classroom and other activities; reading and writing communication skills; interpersonal relations skills using tact, patience and courtesy; modern office practices, procedures and equipment.

ABILITY is required to schedule activities; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. In working with others, problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: demonstrating an understanding, patient and receptive attitude toward hearing impaired students; communicating effectively in oral and written form, using an appropriate manual communication language; utilizing a variety of appropriate instructional materials and procedures in the enhancement of a positive educational environment; supervising and disciplining students according to approved policies and procedures; modeling appropriate social skills, social interaction and appearance; writing observations and documenting student behavior; and printing and writing legibly; establishing and maintaining cooperative, effective and empathetic working relationships with others; and maintaining confidentiality.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is some opportunity to impact the Organization's services.

SAN DIGUITO UNION HIGH SCHOOL DISTRICT

ITEM 25

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

PROPOSED

Working Environment

The usual and customary methods of performing the job's functions requires the following physical demands: some lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking and 20% standing. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

Experience

Job related experience is required.

Education

Targeted job related education that meets organization's prerequisite requirements.

Required Testing

Pre-employment Proficiency Test. Must attain a score of 4.0 or higher on the appropriate exam(s) mandated by the State of California. Candidates with a score below 3.9 between July 1, 2007 and June 30, 2009 will be designated as "Interim" and must achieve a score of 3.0 or higher by July 1, 2007 ("Interim 1") and a score of 3.5 or higher ("Interim 2") before July 1, 2008 in order to remain employed in this classification.

Certificates

Possession of a valid Registered Interpreter for the Deaf Certificate is highly desirable.

Continuing Education/Training

None Specified

Clearances

Criminal Justice Fingerprint/Background Clearance TB Clearance

SAN DIGUITO UNION HIGH SCHOOL DISTRICT

ITEM 25

Policy Adopted: August 3, 1995

Policy Revised: May 21, 1998

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

CURRENT

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This job is distinguished from similar jobs by the following characteristics: The Interpreter for the Hearing Impaired is assigned to assist teachers in the conducting of intensified learning experience. The classification differs from other Instructional Support classifications in that the Interpreter for the Hearing Impaired works in the instructional environment with severely hearing impaired students.

ESSENTIAL FUNCTIONS

- * Interprets a variety of instructional exercises and classroom activities for the purpose of translating instructional materials and directions to students and for enhancing communication between student and teachers.
- * Tutors/interprets for individuals and small groups of students for the purpose of reinforcing and follow-up on instructional concepts.
- * Assists students with study activities for the purpose of facilitating accomplishment of their individual educational program.
- * Reports student progress for the purpose of assisting the teacher to assess student's learning.

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

CURRENT

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- * Performs interpreting functions at various school-related activities for the purpose of facilitating communication for students and staff involved.
- * Assist students in the operation of a variety of instructional media machines and specialized equipment of the hearing impaired for the purpose of facilitating the instructional process.
- * Maintains a record of student progress for the purpose of providing historical documentation for future reference by self and/or others.
- * Maintains records, files, supplies and work aids as assigned for the purpose of providing for necessary materials in an efficient and timely manner.
- * Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.
- * Interprets a variety of instructional exercises and classroom activities for the purpose of translating instructional materials and directions to students and for enhancing communication between student and teachers.
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- * Assists students with study activities for the purpose of facilitating accomplishment of their individual educational program.
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SAN DIGUITO UNION HIGH SCHOOL DISTRICT

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

CURRENT

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- * Maintains records, files, supplies and work aids as assigned for the purpose of providing for necessary materials in an efficient and timely manner.
- * Assists in the performance of other related duties as assigned for the purpose of accomplishing organizational goals.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating standard office equipment including using pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job includes: basic

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

CURRENT

concepts of child growth and development, and developmental behavior characteristics of the hearing impaired; student behavior management strategies and techniques; basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading; appropriate English usage, punctuation, spelling and grammar; manual communication language appropriate to the assignment; safe practices in classroom and other activities; reading and writing communication skills; interpersonal relations skills using tact, patience and courtesy; modern office practices, procedures and equipment.

ABILITY is required to schedule activities; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. In working with others, problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: demonstrating an understanding, patient and receptive attitude toward hearing impaired students; communicating effectively in oral and written form, using an appropriate manual communication language; utilizing a variety of appropriate instructional materials and procedures in the enhancement of a positive educational environment; supervising and disciplining students according to approved policies and procedures; modeling appropriate social skills, social interaction and appearance; writing observations and documenting student behavior; and printing and writing legibly; establishing and maintaining cooperative, effective and empathetic working relationships with others; and maintaining confidentiality.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing

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CLASSIFIED PERSONNEL

4216.3-37.1

INTERPRETER FOR THE HEARING IMPAIRED

CURRENT

information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is some opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions requires the following physical demands: some lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking and 20% standing. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

Experience

Job related experience is required.

Education

Targeted job related education that meets organization's prerequisite requirements.

Required Testing

Pre-employment Proficiency Test

Certificates

Possession of a valid Registered Interpreter for the Deaf Certificate is highly desirable.

Continuing Education/Training

None Specified

Clearances

Criminal Justice Fingerprint/Background Clearance TB Clearance

SAN DIGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 3, 1995

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Policy Revised: July 1, 2003

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San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 21, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Rick Schmitt, Associate Superintendent/Educational Services

SUBMITTED BY: Peggy Lynch, Superintendent

SUBJECT: VISUAL AND PERFORMING ARTS TEXTBOOK ADOPTION

EXECUTIVE SUMMARY

Every seven years, major academic departments are given an opportunity to adopt new textbooks. This is the year of the Visual and Performing Arts adoption.

The Visual and Performing Arts adoption process began in August under the leadership of the Visual and Performing Arts Department Coordinator, Amy Villanova. All Visual and Performing Arts teachers were given an opportunity to participate in the review process. Ms. Villanova shared the process and progress with the Parent Curriculum Advisory Committee, which was also given an opportunity to review the texts. In May, a community "Textbook Preview Night" was held. The entire community was invited to attend to review the books and provide feedback. Publishers of textbooks and programs under consideration were present to answer questions from community members.

After the Visual and Performing Arts department reached agreement, Ms. Villanova met again with the Parent Curriculum Advisory Committee and discussed and shared the department's recommendations.

On May 16, 2007, Ms. Villanova presented the department recommendation to the District Coordinating Council. Council members had an opportunity to review the texts. The Coordinating Council approved the selection and recommended that the Board of Trustees approve the materials for adoption.

Attached you will find a list of materials recommended for adoption.

RECOMMENDATION:

This item is submitted for information and review on June 7. The item will be resubmitted for action at the meeting scheduled for June 21, 2007.

FUNDING SOURCE:

State Instructional Materials Funding

AGENDA ITEM 26

ITEM 26

VPA Textbook Adoption Recommendations

Course	Book Title	Book Information	Supplemental materials	Ordering Recommendation
AP Music Theory	Title: Tonal Harmony Author(s): Kostka and Payne Publisher: McGraw Hill Edition: 5 th edition ISBN #: 0-07-285260-7	<ul style="list-style-type: none"> • College level text • Appropriate exercises • Great listening examples • On-line component • Workbook has appropriate practice analysis activities 	<ul style="list-style-type: none"> • Workbook (order separately) • CD with audio examples (order separately) 	<ul style="list-style-type: none"> • 4 class sets plus individual student copies • teachers manual • workbooks and CDs-class set
Acting	Title: Acting One Author(s): Robert Cohen Publisher: McGraw Hill Edition: 5 th edition ISBN #: 978-0-07-351416-1	<ul style="list-style-type: none"> • Well paced • Useful exercises-“learn by doing” approach • Chapter summaries • Relevant advice by working actors 		<ul style="list-style-type: none"> • 4-5 class sets plus individual student copies
Beginning Dance	Title: Experiencing Dance: from Student to Dance Artist Author(s): Scheff, Sprague, McGreevy-Nichols Publisher: Human Kinetics Edition: 2005 ISBN #: 0-7360-5187-2	<ul style="list-style-type: none"> • Great illustrations and photographs of technique • In-depth break-downs of core concepts • Historical and cultural information about dance • Focus on creative process • Dance and PE standards 		<ul style="list-style-type: none"> • 3-4 class sets

Advanced Dance	<p>Title: A Sense of Dance: exploring your movement potential Author(s): Constance A Schrader Publisher: Human Kinetics Edition: 2nd edition ISBN #: 0-7360-5189-9</p>	<ul style="list-style-type: none"> • Very comprehensive, organized and well written • Investigates Dance Theory in great depth • Deeper studies into dance history and cultural info • Focus on creative process • Dance and PE standards 		<ul style="list-style-type: none"> • 3-4 class sets
Video/Film	<p>Title: Developing Digital Short Films Author(s): Sherri Sheridan Publisher: New Riders Edition: 2004 or latest ISBN #: 0-7357-1231-x</p>	<ul style="list-style-type: none"> • Step by step process projects • Sketch projects • Writing exercises • Times on saving time/money • Career references 	CD-ROM included	<ul style="list-style-type: none"> • 4-5 class sets
Middle School: General Art Course	<p>Title: DESIGN! Author(s): Steven Aimone Publisher: Lark BK Edition: 2004 Hardback ISBN #: 1-57990-349-5</p>	<ul style="list-style-type: none"> • Student Friendly • Covers all areas of art <ul style="list-style-type: none"> ○ Sculpture ○ Painting ○ Drawing ○ Art History ○ Contemporary art • Strong Binding 		1 class set per MS Art classroom
Digital Photography	<p>Title: Short Course in Photography Author(s): London and Stone Publisher: Pearson Prentice Hall Edition: 6th Edition (or latest) ISBN #: 0-13-193380-9</p>	<ul style="list-style-type: none"> • Digital Camera and Film Camera information • Full color images and updated demonstrations • Troubleshooting sections on common problems • "seeing, like a camera" with large composition section 		<ul style="list-style-type: none"> • 4-5 class sets • Teachers editions

<p>Advanced Digital Photography</p>	<p>Title: Photography Author(s): London, Stone and Upton Publisher: Pearson Prentice Hall Edition: 9th Edition ISBN #: 0-13-175201-4</p>	<ul style="list-style-type: none"> Expanded Coverage on Digital Photography Easy to follow format Compelling NEW/contemporary images 		<p style="text-align: right;">ITEM 26</p> <ul style="list-style-type: none"> 4-5 class sets
<p>AP 2D Design</p>	<p>Title: Launching the Imagination Comprehensive with CC CD-ROM Author(s): Mary Stewart Publisher: McGraw Hill Edition: 2nd Edition ISBN #: 0072878738</p>	<ul style="list-style-type: none"> Appropriate College Level curriculum Comes with a supplemental CD/DVD with interactive tutorials Artist profiles and core concept illustrations 4D design info on installation and computer art 	<p>Core Concepts CD-ROM (interactive)</p>	<ul style="list-style-type: none"> 4-5 class sets Teachers editions
<p>AP Drawing</p>	<p>Title: Drawing: A Contemporary Approach Author(s): Teel Sale and Claudia Betti Publisher: Thomson Wadsworth Edition: 6th Edition ISBN #: 0-534-61335-7</p>	<ul style="list-style-type: none"> Includes exercises for sketchbook and for computer, critical thinking projects and exercises historical timeline with strong visuals describes approaches to drawing "how-to" 		<ul style="list-style-type: none"> 4-5 class sets Teachers edition
<p>AP 3 D Design</p>	<p>Title Shaping Space Author(s): Zelanski and Fisher Publisher: Wadsworth Publishing Edition: 3rd Edition, 2006 ISBN #: 0534613934</p>	<ul style="list-style-type: none"> Suggested studio projects that correspond with text Section on computer designed and computer created sculpture Installation art and performance art sections Architecture and industrial design as art sections 		<ul style="list-style-type: none"> 4-5 class sets Teachers editions

<p>Art For New Media</p>	<p>Title: Adobe Classroom in a Book Author(s): Various-ADOBE programmers Publisher: ADOBE Edition: CS3 Version ISBN #: 0-321-32184-7</p>	<ul style="list-style-type: none"> • CD with 15 lessons and tutorials that take you through the entire text • Introduction to Photoshop Through Advanced Skills • Step by Step demonstrations in every chapter 		<p style="text-align: right;">ITEM 26</p> <ul style="list-style-type: none"> • 4-5 class sets
<p>Digital Imaging</p>	<p>Title: Intro to Digital Photography Author(s): Joseph Ciglia Publisher: Pearson Prentice Hall Edition: 2nd Edition (or latest) ISBN #: 0-13-117515-7</p>	<ul style="list-style-type: none"> • Although the title is "digital photography" this is book is a great guide to photoshop • Includes Photoshop demonstrations on color levels and histograms • Large photoshop "how-to" section with step by step procedures 		<ul style="list-style-type: none"> • 4-5 class sets • Teachers editions
<p>Drawing and Design</p>	<p>Title: Drawing: A Foundation Author(s): Paul Thomas and Anita Taylor Publisher: Cassell Illustrator Edition: 2003 (or latest) ISBN #: 1-84403-084-9</p>	<ul style="list-style-type: none"> • Shows techniques from basic measured drawing through advanced picture drawing • Masterclass section showing specific technique and master artists bios • Describes methods for learning to draw from the imagination 		<ul style="list-style-type: none"> • 4-5 class sets
<p>Painting</p>	<p>Title: Art Fundamentals Author(s): Ocvirk, Stinson, Wigg, Bone, Cayton Publisher: McGraw Hill Edition: 10th Edition (or latest) ISBN #: 0-07-287871-1</p>	<ul style="list-style-type: none"> • Breaks down the principles and elements of art by chapter • CD-ROM includes video demonstrations of artists at work, as well as important art techniques such as the printmaking process, and how to cast 3D objects 	<p>Core Concepts in Art, version 3.0 CD-ROM (included)</p>	<ul style="list-style-type: none"> • 4-5 class sets • Teachers editions

ITEM 26

Sculpture	<p>Title: Craft and Art of Clay Author(s): Susan Peterson and Jan Peterson Publisher: Prentice Hall Edition: 4th Edition (or latest) ISBN #: 0-13-184426-1</p>	<ul style="list-style-type: none"> • 150 color illustrations • safety section on hazards • history of ceramics • <i>chapter on marketing and computers</i> 		<ul style="list-style-type: none"> • 4-5 class sets • Teachers editions
Seminar in Art	<p>Title: ARTFORMS Author(s): Patrick Frank Publisher: Pearson Prentice Hall Edition: 8th Edition (or latest) ISBN #: 0-13-193081</p>	<ul style="list-style-type: none"> • High Quality images • Clear, organized structure • Coverage of leading contemporary artists • New sections on industrial design and green architecture 	CD-ROM included	<ul style="list-style-type: none"> • 4-5 class sets • Teachers editions
AP Art History	<p>Title: Art History-Combined w/CD ROM Author(s): Marilyn Stokstad Publisher: Prentice Hall Edition: 2nd edition ISBN #: 0131455273</p>	<ul style="list-style-type: none"> • College level text • Very comprehensive • Photos and CD ROM a wealth of visual information 	CD-ROM included	<ul style="list-style-type: none"> • 4 class sets • Teachers manuals • Transparencies and accompanying materials
RECORDING ARTS	<p>Title: Recoding Music on Location Author(s): Bartlett and Bartlett Publisher: Focal Press Edition: 2007 ISBN #: 0240808916</p>	<ul style="list-style-type: none"> • In a technology driven class, this teaches critical listening-which will never get outdated! • Audio samples and examples • Work at your own pace or with the class 	<ul style="list-style-type: none"> • CD included 	<ul style="list-style-type: none"> • 4 class sets • <i>student copies @ select sites</i>

MIDI	Title: Fundamentals of Music Author(s): Earl Henry Publisher: Prentice Hall Edition: 4 th Edition ISBN #: 013112093x	<ul style="list-style-type: none">• Gentle approach to comprehensive music theory• Accessible to students with <i>no musical</i> background, but meaty enough for students with musical training to still learn from	<ul style="list-style-type: none">• Audio CD• Teachers Edition	ITEM 26 <ul style="list-style-type: none">• 4 class sets• Audio CDs• Teachers Editions
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San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Summer 2008 Relocatable Move and
Expansion of Athletics/Physical Ed. / La Costa
Canyon High School and San Dieguito High
School Academy

EXECUTIVE SUMMARY

The seventeen relocatable classrooms at the north-east corner of San Dieguito High School Academy, Rooms 120-154, have served their useful life. These classrooms have been identified in the approved masterplan to be removed and replaced with new classrooms consolidated at the southeast corner of the campus.

At La Costa Canyon High School, permanent classroom capacity is sufficient for its student body in the foreseeable future. This would allow for eight of the eleven relocatable classrooms at the north parking lot to be expendable. The removal of these relocatable classrooms would free up much needed parking spaces.

San Dieguito Academy staff has indicated a need for additional physical education space (hard courts) that could be constructed in the area vacated by the by Rooms 130-154. Hardcourt space will be lost as a result of the proposed VPA project.

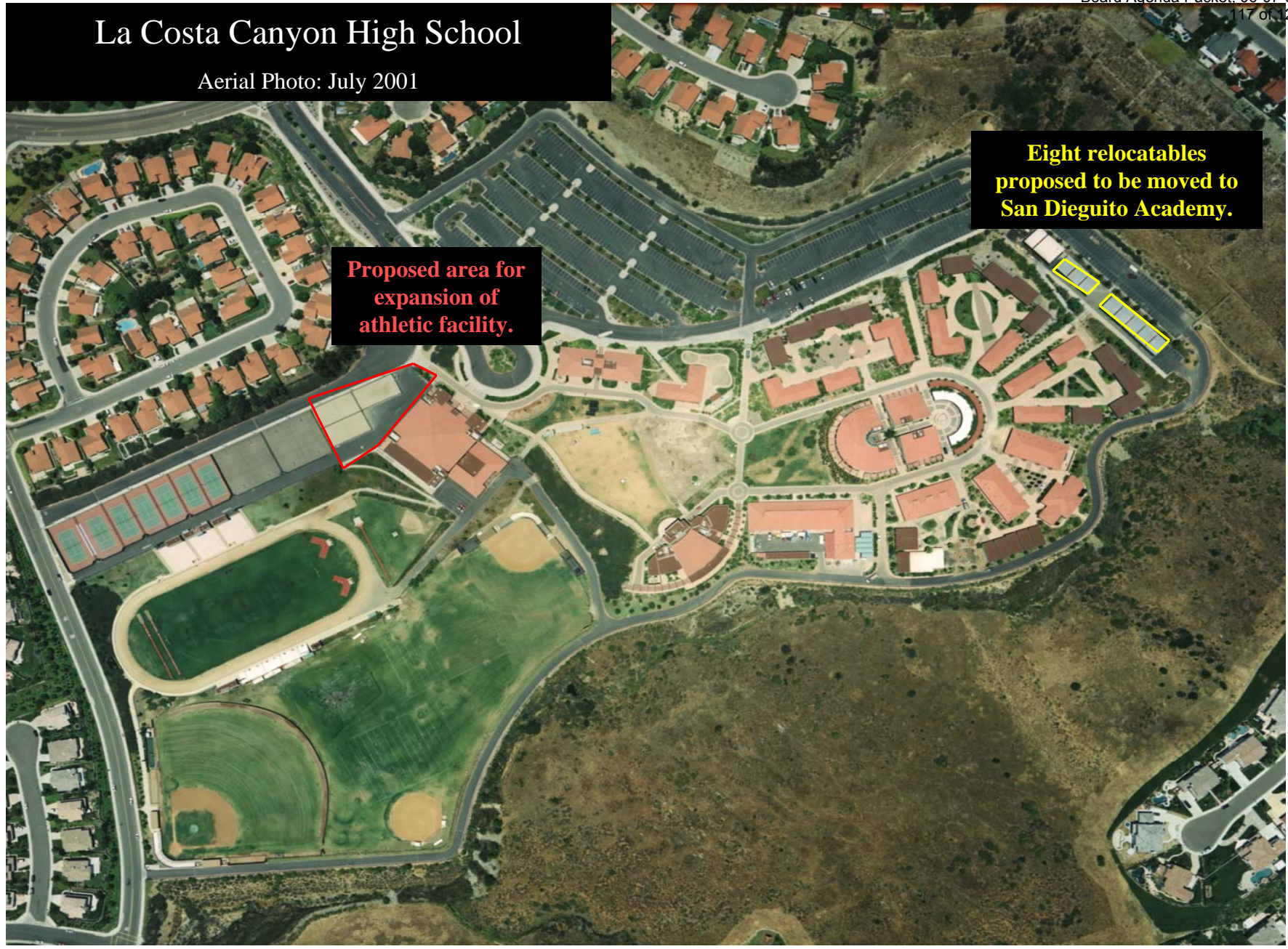
Based on projected enrollment of LCC and implementation of the SDA masterplan, staff is recommending the removal of eight relocatable classrooms to be placed at SDA. Staff is also recommending the hiring of an architect to develop plans (site work and accessibility) for the relocation of the classrooms as well as identifying new areas for possible hardcourt space.

La Costa Canyon High School

Aerial Photo: July 2001

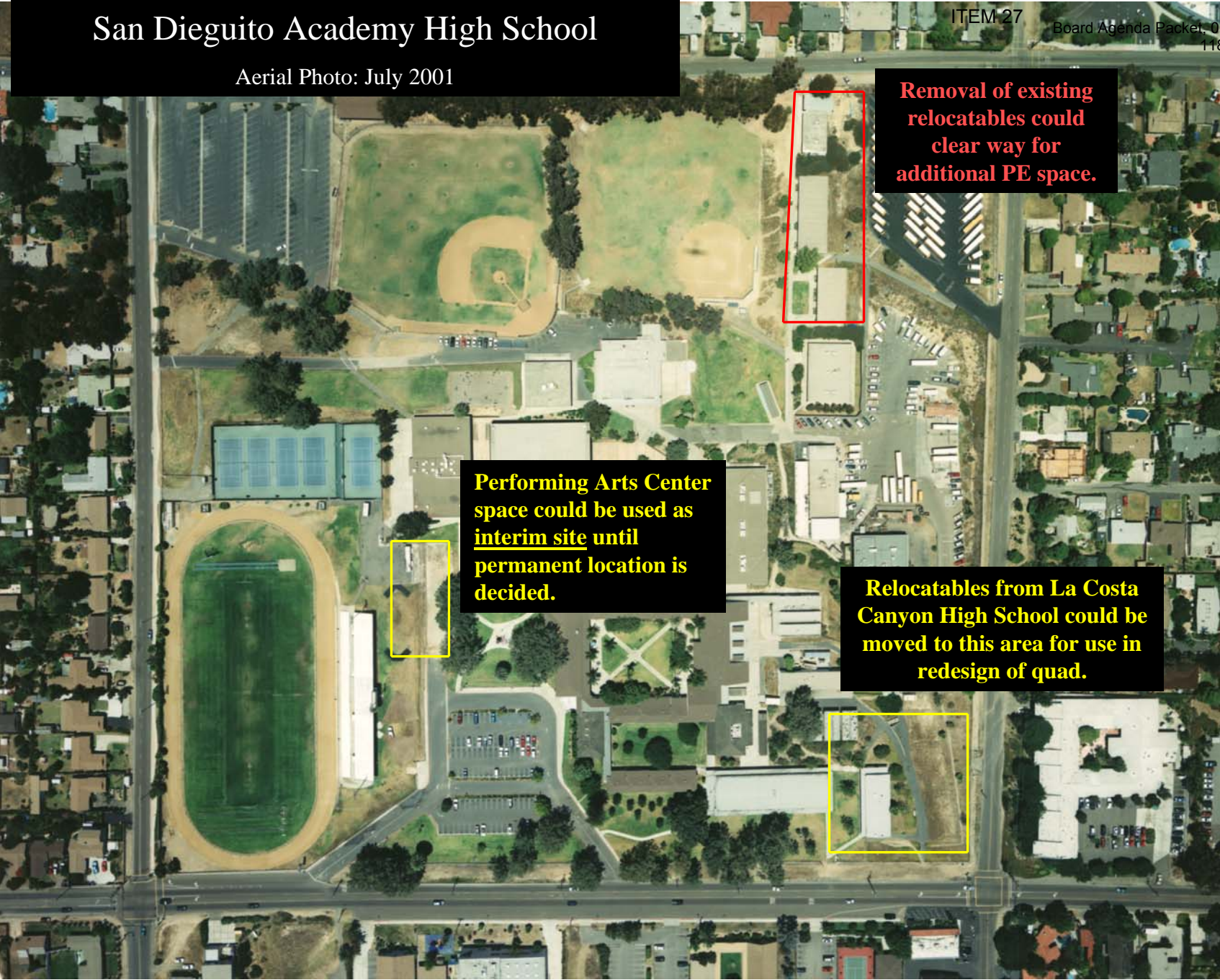
Proposed area for expansion of athletic facility.

Eight relocatables proposed to be moved to San Dieguito Academy.



San Dieguito Academy High School

Aerial Photo: July 2001



Removal of existing relocatables could clear way for additional PE space.

Performing Arts Center space could be used as interim site until permanent location is decided.

Relocatables from La Costa Canyon High School could be moved to this area for use in redesign of quad.

Current State of relocatables at North end of San Dieguito Academy campus



San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 29, 2007

BOARD MEETING DATE: June 7, 2007

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: REVIEW OF 2007-08 TENTATIVE GENERAL
FUND BUDGET

EXECUTIVE SUMMARY

The 2007-08 General Fund Budget is presented in tentative form for your review. This budget is being brought back to the Board for informational purposes. District wide programs are currently under review for additional budget adjustments, and will be included when the budget is presented for adoption on June 26, 2007.

Included in this agenda is a list of budget assumptions, both for income and expenses, and two Fund Balance Summary Sheets, one at the Board recommended 4.5% reserve and one at 4%. The Education Code requires school districts of our size to keep a minimum reserve of 3% on the unrestricted side of the General Fund budget. In calculating the 3%, the County Office will include the Special Reserve Fund 17-42.

RECOMMENDATION:

It is recommended that the Board review the 2007-08 Tentative General Fund Budget.

FUNDING SOURCE:

General Fund / 03-00 & 06-00

*San Dieguito Union High School District
Business Services Division/Finance Department*

Budget Assumptions for 2007-08 Fall Revision Budget

A budget, by nature, is an uncertain document, based on estimated income and estimated expenditures for a given period of time. Any time a budget is prepared, certain assumptions must be made with respect to both income and expenditures. The 2007-08 Fall Revision Report and Certification includes the following assumptions:

INCOME PROJECTIONS:

- I - 1 The 2007-08 beginning balance is a projection based on 2006-07 estimated income and expenditures at the Spring Revision.
- I - 2 Revenue limit is based on a projected Average Daily Attendance [ADA] of 11,896. This includes 20 students from non-public schools, 10 students from community day school, and 370 inter-district transfers.
- I - 3 Base Revenue Limit includes a Cost of Living Adjustment [COLA] of 4.53%, and no deficit. This results in an increase of \$290.00 per ADA.
- I - 4 No Equalization funding is expected.
- I - 5 Special Education funding includes COLA of about 3.25% and full funding for growth. 3.25% is a combination of 4.53% COLA on state income and zero COLA on federal income.
- I - 6 Interest income earned on cash in the County Treasury is estimated at 4.70%.
- I - 7 Lottery income is estimated to be \$148 per student, \$123.20 unrestricted and \$24.80 restricted, and annual ADA of 11,700.
- I - 8 All categorical and specially funded projects are restricted funds and included with 2006-07 guidelines and funding levels.
- I - 9 No funding for Mandated Costs is included.
- I - 10 No income from Carlsbad USD is included.

EXPENDITURE PROJECTIONS:

- E - 1 Salary schedules are not expected to change from 2006-07
- E - 2 Step and column changes for all employee groups are included and estimated to cost \$1,063,592. Step increases for Certified staff are estimated at \$648,635;

*San Dieguito Union High School District
Business Services Division/Finance Department*

column changes are estimated at \$300,000. Step increases for Classified staff are estimated at \$114,957.

- E - 3 Employee benefits associated with salaries are also included in the budget. A significant part of this is the cost of health insurance. Contracts with insurance providers are based on a calendar year. Rate increases for 2008 are estimated to be 10%, effective January 1, 2008. Included in the budget is an increase of 5%, \$200,000 for Certificated staff and \$130,000 for Classified staff.
- E - 4 Although there would be no effect in the proposed 2007-08 budget, it should be noted that district STRS contributions are expected to rise by .5%.
- E - 5 Staffing changes occur daily; this budget contains the most recent and up-to-date staffing projections. It is expected some additional changes will take place before the final budget is presented for adoption.
- E - 6 Site formula budgets are based on enrollment projections as of January 2007, to be adjusted in January 2008, reflecting P1 actual attendance (expect Sunset and North Coast Alternative High Schools). Initial allocations are \$89 per middle school student and \$109 per high school student, to be adjusted to \$93 and \$113 in January, 2008.
- E - 7 Reductions to district wide budgets are currently under review for possible reductions.
- E - 8 Expenses for Carlsbad USD summer transportation are included.
- E - 9 Contributions to Restricted Programs (from unrestricted) are estimated to be \$8,312,641. The exact calculation and details of encroachment will be provided at budget adoption.

ENCROACHMENT BY PROGRAM

Routine Restricted Maintenance	\$0	}	Details provided at time of budget adoption.
Special Education Instructional	\$0		
Special Education Transportation	\$0		
District Match:			
BTSA	\$0		
Perkins	\$0		
Estimated Total	\$0		

San Dieguito Union High School District
Business Services Division
Finance Department

2007-08 Tentative Budget
Summary of Changes

Income:

	<u>Spring Revision</u>	<u>Tentative Budget</u>	<u>Summary of Changes</u>	
Revenue Limit	76,598,849	79,083,417	2,484,568 2.4 M - Projected COLA @ 4.53%	
Federal	3,049,380	2,396,982	(652,398) 393 K - Prior year & Deferred Funding not yet recognized 280 K - No funding for smaller learning community	
Other State	12,906,210	8,545,316	(4,360,894) Carryover not budgeted 2.148 M - Mandated Costs 1.1 M - One Time Block Grants 500 K - Arts and Music Grant 500 K - Various Other Categorical Programs	} One Time in 06-07
Local	9,614,612	7,266,789	(2,347,823) 1.7 M - Elimination of Co-Op; Carlsbad 700 K - Adjustments in Anticipated Donations (Spring Revision shows Actuals and Tentative shows budgeted amounts)	
Transfers	1,315,000	40,000	(1,275,000) 1.275 M - No contribution from 17-42	
Total	103,484,051	97,332,504	(6,151,547)	

San Dieguito Union High School District
Business Services Division
Finance Department

2007-08 Tentative Budget
Summary of Changes

Expenditures:

	<u>Spring Revision</u>	<u>Tentative Budget</u>	<u>Summary of Changes</u>
Certificated Salaries	49,352,993	49,229,262	(123,731) 974 K - 15 FTE decrease for retirees 851 K - Step Increases
Classified Salaries	16,674,342	16,017,551	(656,791) 557 K - Decrease in contractual salaries for Co-op 111 K - 2 FTE decrease 100 K - Decrease in Hourly Salaries 112 K - Step Increases
Benefits	16,964,621	17,130,554	165,933 104 K - Increase in Retiree Benefits 247 K - 5% Increase in Health & Welfare 185 K - Benefit decreases as a result of Cert/Class salary decreases
Books & Supplies	9,469,256	5,962,955	(3,506,301) 630 K - Decrease in book buy 2.4 M - Decrease in Materials & Supplies; Carryover not budgeted, One Time funding 450 K - Decrease in Non-Capitalized Equipment
Services & Operating Expenses	9,667,475	8,592,026	(1,075,449) 1.1 M - Decrease in One Time Restricted Funding for travel and professional consulting
Capital Outlay	569,562	443,389	(126,173) 120 K - Decrease in site/building improvements and equipment
Other Outgo	2,608,152	324,650	(2,283,502) 2.148 M - Decrease in Mandated Cost Reimbursements
Total	105,306,401	97,700,387	(7,606,014)

General Fund Revenue & Expenditures - 2007-08 Tentative Budget

	2006-07 Spring Revision			2007-08 Tentative Budget			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit	74,554,413	2,044,436	76,598,849	77,083,417	2,000,000	79,083,417	2,484,568
Federal Income	10,813	3,038,567	3,049,380	0	2,396,982	2,396,982	(652,398)
Other State Income	3,630,110	9,276,100	12,906,210	1,612,160	6,933,156	8,545,316	(4,360,894)
Local Income	2,824,685	6,789,927	9,614,612	1,846,300	5,420,489	7,266,789	(2,347,823)
Transfers	(6,294,795)	7,609,795	1,315,000	(8,272,641)	8,312,641	40,000	(1,275,000)
TOTAL PROJECTED INCOME	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)
PROJECTED EXPENDITURES							
Certificated Salaries	41,361,360	7,991,633	49,352,993	41,150,463	8,078,799	49,229,262	(123,731)
Classified Salaries	10,156,806	6,517,536	16,674,342	9,837,344	6,180,207	16,017,551	(656,791)
Benefits	12,745,917	4,218,704	16,964,621	12,889,055	4,241,499	17,130,554	165,933
Books & Supplies	4,341,641	5,127,615	9,469,256	2,787,924	3,175,031	5,962,955	(3,506,301)
Services & Operating Expenses	6,178,684	3,488,791	9,667,475	6,357,054	2,234,972	8,592,026	(1,075,449)
Capital Outlay	225,337	344,225	569,562	171,889	271,500	443,389	(126,173)
Other Outgo	1,637,329	970,823	2,608,152	(616,733)	941,383	324,650	(2,283,502)
TOTAL PROJECTED EXPENDITURES	76,647,074	28,659,327	105,306,401	72,576,996	25,123,391	97,700,387	(7,606,014)
Estimated Unspent as of June 30	0	1,025,333	1,025,333	0	321,125	321,125	(704,208)
Expenditures (over/under) Revenue	(1,921,848)	1,124,831	(797,017)	(307,760)	261,002	(46,758)	750,259
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	6,727,393	3,726,428	10,453,821	4,460,662	4,851,259	9,311,921	(1,141,900)
Audit Adjustment/Restatements	(344,883)	0	(344,883)	0	0	0	
Adjusted Beginning Balance	6,382,510	3,726,428	10,108,938	4,460,662	4,851,259	9,311,921	(797,017)
Projected Ending Balance - June 30	4,460,662	4,851,259	9,311,921	4,152,902	5,112,261	9,265,163	(46,758)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	30,000		30,000	30,000		30,000	0
Stores Inventory 9320	80,000		80,000	80,000		80,000	0
Recommended Min Reserve (4.5%)	4,738,788		4,738,788	4,396,517		4,396,517	(342,271)
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	4,851,259	4,851,259	0	5,112,261	5,112,261	261,002
Total Components	5,123,788	4,851,259	9,975,047	4,781,517	5,112,261	9,893,779	(81,269)
RESERVE FOR ECONOMIC UNCERTAINTIES	(663,127)	0	(663,127)	(628,616)	0	(628,616)	34,511
	-0.63%	0.00%	-0.63%	-0.64%	0.00%	-0.64%	-0.01%

General Fund Revenue & Expenditures - 2007-08 Tentative Budget

	2006-07 Spring Revision			2007-08 Tentative Budget			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit	74,554,413	2,044,436	76,598,849	77,083,417	2,000,000	79,083,417	2,484,568
Federal Income	10,813	3,038,567	3,049,380	0	2,396,982	2,396,982	(652,398)
Other State Income	3,630,110	9,276,100	12,906,210	1,612,160	6,933,156	8,545,316	(4,360,894)
Local Income	2,824,685	6,789,927	9,614,612	1,846,300	5,420,489	7,266,789	(2,347,823)
Transfers	(6,294,795)	7,609,795	1,315,000	(8,272,641)	8,312,641	40,000	(1,275,000)
TOTAL PROJECTED INCOME	74,725,226	28,758,825	103,484,051	72,269,236	25,063,268	97,332,504	(6,151,547)
PROJECTED EXPENDITURES							
Certificated Salaries	41,361,360	7,991,633	49,352,993	41,150,463	8,078,799	49,229,262	(123,731)
Classified Salaries	10,156,806	6,517,536	16,674,342	9,837,344	6,180,207	16,017,551	(656,791)
Benefits	12,745,917	4,218,704	16,964,621	12,889,055	4,241,499	17,130,554	165,933
Books & Supplies	4,341,641	5,127,615	9,469,256	2,787,924	3,175,031	5,962,955	(3,506,301)
Services & Operating Expenses	6,178,684	3,488,791	9,667,475	6,357,054	2,234,972	8,592,026	(1,075,449)
Capital Outlay	225,337	344,225	569,562	171,889	271,500	443,389	(126,173)
Other Outgo	1,637,329	970,823	2,608,152	(616,733)	941,383	324,650	(2,283,502)
TOTAL PROJECTED EXPENDITURES	76,647,074	28,659,327	105,306,401	72,576,996	25,123,391	97,700,387	(7,606,014)
Estimated Unspent as of June 30	0	1,025,333	1,025,333	0	321,125	321,125	(704,208)
Expenditures (over/under) Revenue	(1,921,848)	1,124,831	(797,017)	(307,760)	261,002	(46,758)	750,259
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	6,727,393	3,726,428	10,453,821	4,460,662	4,851,259	9,311,921	(1,141,900)
Audit Adjustment/Restatements	(344,883)	0	(344,883)	0	0	0	
Adjusted Beginning Balance	6,382,510	3,726,428	10,108,938	4,460,662	4,851,259	9,311,921	(797,017)
Projected Ending Balance - June 30	4,460,662	4,851,259	9,311,921	4,152,902	5,112,261	9,265,163	(46,758)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	30,000		30,000	30,000		30,000	0
Stores Inventory 9320	80,000		80,000	80,000		80,000	0
Recommended Min Reserve (4.0%)	4,738,788		4,738,788	3,908,015		3,908,015	(830,773)
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	4,851,259	4,851,259	0	5,112,261	5,112,261	261,002
Total Components	5,123,788	4,851,259	9,975,047	4,293,015	5,112,261	9,405,277	(569,771)
RESERVE FOR ECONOMIC UNCERTAINTIES	(663,127)	0	(663,127)	(140,114)	0	(140,114)	523,013
	-0.63%	0.00%	-0.63%	-0.14%	0.00%	-0.14%	0.49%